



Parents as Teachers.

Quality Endorsement and Improvement Process (QEIP)
Administrative Policies and Procedures
What's New and Notable – April 2020

- The QEIP is now based on the 2020 Essential Requirements and Quality Standards. To earn the Blue Ribbon, affiliates need to meet all Essential Requirements, meet the required Quality Standard #1 and at least 80% of the remaining 80 Quality Standards.
- The steps of the QEIP have been clarified into 4 main steps: Essential Requirements Review (front end), Self-Study, Review and corroboration of the self-study, and Essential Requirements Review (back end). While we have always done the back end Essential Requirements Review, we didn't count it as a step. For clarity, we have now done so.
- Corroboration of the self-study (step 3) is now the same for all affiliates that submit a self-study. There are no longer two different review types. All affiliates that submit a self-study receive a thorough review of their self-study, review of 3 family files, and a supervisor interview.
- In October, each affiliate is assigned a QEIP Guide who provides support to the affiliate in the self-study, and is their main point of contact for the QEIP. The QEIP Guide is a member of the quality team. Their self-study reviewer is a different member of the quality team.
- By March 15, each affiliate must submit their *Record Review Selection Form* via email to their QEIP Guide.
- Affiliates engaged in the process for the first time in their 5-year cycle that do not meet the required standard on Policies and Procedures (Quality Standard #1) but do meet the Essential Requirements and at least 80% of the remaining Quality Standards have the option to revise and update their policies and procedures manual and train staff in those updates. Additional information regarding this scenario can be found in the *QEIP Administrative Policies and Procedures*.
- Affiliates that pass the Essential Requirements Review the first time through the QEIP have some remediation options available if they meet fewer than 80% of the Quality Standards and/or do not meet the required Quality Standard #1. These are described in detail in the *QEIP Administrative Policies and Procedures*.