

This message template can be customized and used by your Local Partnership to inform partnering organizations of your AmeriCorps award, and invite them to assist in the recruitment process. **Copy the text below and paste into the body of your email. Be sure to make the appropriate adjustments in the highlighted areas before sending.**

[GREETING]

It is with great pleasure to inform you that [YOUR COUNTY] County First Steps has been awarded [NUMBER OF AVAILABLE MEMBER POSITIONS IN YOUR COUNTY] AmeriCorps members to perform [COMMUNITY EDUCATION & OUTREACH, FAMILY SUPPORT, AND/OR PARENT EDUCATOR] services in [YOUR COUNTY] county! They will enhance community services by engaging directly with families and communities to help ensure that all children start school ready to reach their highest potential.

INCLUDE ONLY THE POSITION DESCRIPTION(S) BELOW THAT PERTAIN TO YOUR LOCAL PARTNERSHIP

[The Community Education and Outreach Member will conduct community engagement activities and meetings to educate families on school readiness and accessing community resources.]

[The Family Support Member will provide one-on-one support for families with children 0-5 to help them connect to community services they need.]

[The Parent Educator Member will provide [HIPPY](#) home-based curriculum to participating families. They will also design and lead HIPPY group sessions for families to engage, support, and share experiences with each other.]

What is AmeriCorps? This [two-minute video](#) gives a great overview of this national service organization.

Here's where we need your help! Recruitment efforts are underway to fill these [NUMBER OF AVAILABLE MEMBER POSITIONS IN YOUR COUNTY] service positions in [YOUR COUNTY]. Do you know of...

- parents or caregivers interested in using their expertise to support their community and earn a living allowance?
- college graduates interested in gaining early childhood experience and developing leadership skills?
- retirees or grandparents looking for an opportunity to leave a legacy by giving back to their hometown?

We would love for them to apply!

Each member will serve a service term of 10 months and receive the following benefits:

- Living allowance (bimonthly stipend)
- Education award for student loan debt or continuing education
- Professional development
- Childcare network connections
- Flexible schedule

Please share this information with ANYONE in your network who may be interested in this amazing opportunity. Potential members can visit our [First Steps AmeriCorps program website](#) to view full position descriptions, including time commitments and detailed benefits, as well as the online application.

This is such an exciting opportunity! Please be in touch if you have any questions.