**Summary of Data by County Needed for Annual Report**

*Where to find it.*

**SLIDE 3**

**# children under age 5**

Annual report data spreadsheet column B

**% of young children who live in poverty or low-income households**

Annual report data spreadsheet column C

**% of kindergartners considered “not ready” for school**

Annual report data spreadsheet column D

**Three most common risk factors**

Refer to your Needs & Resources Assessment

**# of children and adults served by partnership in 2019-2020**

enter cell B164 from the partnership’s FY19 Numbers Served Spreadsheet.

**SLIDE 3**

**Goals**

From your 2018-2020 comprehensive plan.

**SLIDE 7**

**Total # of confirmed COVID-19 cases.**

Annual report data spreadsheet column E

**Total # of COVID-19 deaths.**

Annual report data spreadsheet column F

**% increase in unemployment, 2019-2020**

Annual report data spreadsheet column I

**% of children under age 5 who lived in a child care desert before COVID-19**

Annual report data spreadsheet column J

**% of children under age 5 who lived in a child care desert as of May 28, 2020**

Annual report data spreadsheet column K

**SLIDE 11: NURSE-FAMILY PARTNERSHIP**

**Children served =** cell C39 from Numbers Served Spreadsheet

**Home visits =** cell F39 from Numbers Served Spreadsheet

**SLIDE 12: EARLY IDENTIFICATION & REFERRAL**

**Children served =** cell C112

**Materials distributed =** cell F112

**Referrals to BabyNet or other local services =** From the FS Data System: run the Connections Detail Report for last year (2019-20) and count the number of connections made in FY20 to other services

**SLIDE 13: PARENTS AS TEACHERS**

**Families served =** cell D30

**Total home visits =** cell F30

**SLIDE 14: IMAGINATION LIBRARY**

**Children served =** cell C72

**Books distributed =** cell C17

**SLIDE 15: COUNTDOWN TO KINDERGARTEN**

**Teachers trained as HV:** staff list in the data system or program records

**Children served =** cell C106

**Home visits =** cell G106

**SLIDE 16: CHILD CARE QUALITY ENHANCEMENT**

**Child care providers served =** cell D85

**Number of TA visits =** cell F85

**Number of children 0-5 =** cell C85

**SLIDE 17: CHILD CARE TRAINING**

**Total attendance =** cell F91

**People served =** cell E91

**Training hours provided =** cell H91 + I91

**SLIDE 18: CHILD CARE SCHOLARSHIPS**

**Children served =** cell C101

**Child care providers impacted =** cell F101

**Number of developmental screenings provided =** In the data system, run the ASQ Report for 2019-2020 for ASQ3, ALL programs, and using the “connected through” filter choose the correct scholarship code.

**SLIDE 19: 4K**

**Children enrolled =** Annual report data spreadsheet column L

**First Steps 4K providers =** Annual report data spreadsheet column M

**SLIDE 29: FINANCIAL HIGHLIGHTS**

**Our investment in quality**

The subtitle (“Expenditures of State Funds by Program Type”) is editable. Leave it unedited if you want to report only expenditures of state funds (remember that legislation requires at least 75% of state funds be spent on evidence-based programs). Edit the subtitle if you want to report how state *and* federalfunds were spent (“Expenditures of Public Funds by Program Type”) OR how *all* funds were spent (“Expenditures by Program Type”). We suggest reporting on whatever figure demonstrates the highest percentage of evidence-based spending. Just be sure the subtitle accurately describes the data you enter for representation in the pie chart. **PIE CHART:** Follow these instructions CAREFULLY. Click once on the pie chart. Three icons will appear to the right. Click on the third icon from the top (“Chart filters” - the one that looks like a funnel) and wait for a menu to pop up. Click **Select Data…** at the bottom right. A spreadsheet and a dialog box (“Select Data Source”) will appear. Click OK and the dialog box will disappear, leaving just the spreadsheet. Edit the two numbers in column B (just numbers, no dollar signs). The first will be your total 2019-2020 expenditures on **evidence-informed** programs, and the second will be your total 2019-2020 expenditures on **evidence-based** programs. Click **X** to close the spreadsheet. (You don’t need to save.)

**Estimation of cost savings**

Edit this text box with your partnership name, total $ amount leveraged since inception, and cost savings.

**Summary of Expenditures by Strategy**

Edit row headers to reflect your programs and leave extra rows blank. (Use the Layout Tab to delete blank rows.) Enter whole dollar amounts (no decimals). You will need to calculate the total expenses yourself (it will not happen automatically, as in an Excel spreadsheet).