



Instructions for Short Online Family Questionnaire



****CONFIRM THAT YOUR COUNTY IS ADMINISTERING THE SHORT ONLINE FAMILY QUESTIONNAIRE. IF NOT, ASK FOR INSTRUCTIONS FOR THE LONGER PAPER-AND-PENCIL VERSION****

******NOTE: If parent/caregiver is not able to send text (no phone signal), give them a paper version of the questionnaire******

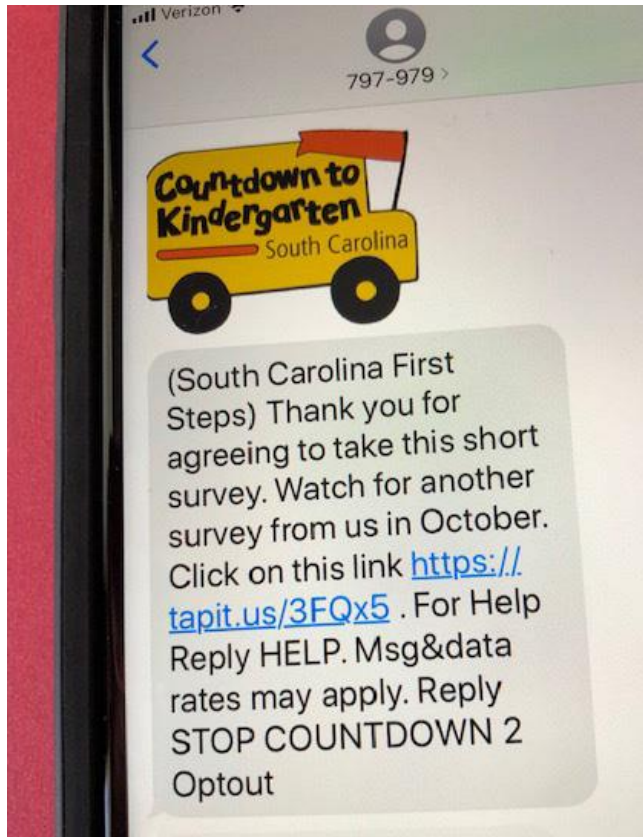
There are two questionnaires, English and Spanish. If they want to take the Spanish version, direct them to the Spanish version - there is a drop-down menu in the upper right corner of the SurveyMonkey questionnaire to switch from "English" to "Español."

You can assist the parent/caregiver in understanding the questionnaire questions, but don't do anything to make it appear that you are looking at the responses. That is, do not look on the parent's/caregiver's phone as they enter their responses.

If appropriate, offer to read the questionnaire questions while the parent/caregiver completes the questionnaire.

Key points to tell parents/caregivers

- The purpose of the questionnaire is to help us understand how we can improve the Countdown to Kindergarten program for other children and families.
- Their responses are anonymous – you don't see the answers, and they are not linked to the child's/parent's/caregiver's/family's name in any way.
- The questionnaire is short – only 5 questions and an additional 2 optional ones
- There will be another short questionnaire texted to them in October. The purpose of this questionnaire is to check to see how kindergarten is going and if they think the Countdown program helped prepare them for kindergarten.
- It is easier, faster, and more secure to take the questionnaire on their phone, but they can take it with paper and pencil if they'd like.
 - If they ask for a hard copy, give it to them and step away while they take it. If feasible, go to another room – anything you can do to assure the parent that their responses are anonymous. When the parent finishes the questionnaire, fold the paper and store it with your materials – again, do everything you can to show them you're not looking at the responses.

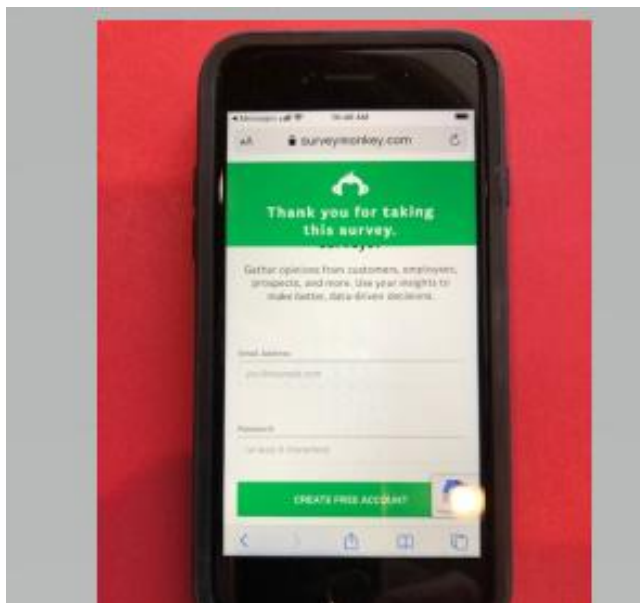


To complete the online questionnaire, tell the parents/caregivers to:

- Type the word COUNTDOWN (Not case sensitive) in the message box
- In the "To:" box, type the number 797979

After a few seconds, the Countdown bus logo and message will appear. See photo on right.

- Click on the link
- You will be taken to a Survey Monkey questionnaire
- Complete the questionnaire



When finished, you will see the "Thank you for taking this survey" message

NOTE: If parent/caregiver is not able to send text (no phone signal), give them a paper version of the questionnaire