



Meeting of the Board of Trustees

February 20, 2020, Immediately Following ECAC Meeting
Graduate Columbia, 1619 Pendleton Street, Columbia, SC 29201

AGENDA

- I. Call to Order and Approve Agenda (David Morley)
Motion: To adopt the agenda as submitted
Motion: To adopt the December 5, 2019 minutes as submitted
- II. Public Comment Period
The public is invited to provide comments relevant to the SC Early Childhood Advisory Council and/or South Carolina First Steps during this period. Members of the public wishing to speak must submit a speaker card prior to the meeting's commencement.
- III. Executive Committee (David Morley)
Attachments: Committee Report and Minutes
- IV. Consent Agenda: **Motions Recommended by Committees** (David Morley)
 - a. To approve the Newberry First Steps Partnership Board request to reallocate \$5,000 of state funds to the evidence-based program Reach Out and Read. (Program and Grants Committee recommends)
 - b. To change the name of the "Program and Grants Committee" to "Local Partnership Program and Grants Committee" and to clarify that the purpose of the committee is to provide programmatic and grant oversight and accountability to local partnerships and to offer support and make recommendations to the local partnership team at SC First Steps. (Executive Committee recommends)
 - c. To approve the local partnerships allocations for state fiscal year 2020 – 2021. (Finance and Administration Committee recommends)
- V. Executive Director's Report (Georgia Mjartan)
Attachments: Executive Director's Report, Analysis of Child Care Capacity, Quality and Efficacy; Economic Analysis of the Impact of Child Care in SC, Draft Profile of the Ready Kindergartner

Motion: To adopt the updates to the Profile of the Ready Kindergartner as submitted and to support distribution of this information throughout our networks.
- VI. Program and Grants Committee (Jennifer McConnell)
Attachments: Committee Report and Minutes, Allocation Model Change from SFY2019-20 to SFY 2020-21, First Steps Local Partnerships FY20 Reallocations of Budgets 15% and Greater – November 2019
- VII. Finance and Administration Committee (Walter Fleming)
Attachments: Finance and Administration Report, Finance and Administration Committee Meeting Minutes, First Steps Local Partnership Allocation FY 2020-21, Draft Allocations Model and Comparison FY2020-21, Allocation Model Change from SFY2019-20 to SFY2020-21, American Community Survey 5-year Estimates Comparison 2017 and 2018 Table, FY2020 Financial Report as of January 31, 2020, Donations Report as of January 31, 2020



- VIII. Strategic Planning and Evaluation Committee (Dr. Amy Williams)
- IX. Legislative Committee (Sen. Gerald Malloy)
- X. **Motion:** To adjourn the meeting of the SC First Steps Board of Trustees



Board of Trustees Meeting

December 5, 2019

2 P.M.

Virginia Wingard Memorial United Methodist Church
1500 Broad River Rd. Columbia, SC 29210

Draft Minutes

Members Present (13):

Julie Hussey, Vice Chair
Representative Jerry Govan
Shelley Canright
Tim Holt
Mary Lynne Diggs
Angel Johnson-Brebner
Jennifer McConnell
Sue Williams
Mary Poole
David Mathis
Rick Toomey
Amy Williams
Alexia Newman

Members Absent (9):

Dave Morley, Chair
Senator Greg Hembree
Representative Rita Allison
Senator Gerald Malloy
David Mathis
Walter Fleming Jr.
Josh Baker
Mike Leach
Roger Pryor Jr.

Others Present:

Georgia Mjartan
Samantha Ingram
Zack Catoe
Debbie Robertson
Mark Barnes
Betty Gardiner
Beth Moore
Jonathan Artz
Zack Catoe
Carletta Isreal
Chelsea Richard
Pamela Gillam
Lavinia Tejada
Tammy Compton
Sarah Eargle
Cassie Barber
Beth Moore
Kristine Jenkins
Martha Strickland
Garrett Bowman
Laura Wade

Marcia Bacon
Spencer Scott
Rob Grunewald
Cassie Barber
Micah Rea
Pierce McNair
Amber Gillum
Michelle Bowers
Jenny May
Jennifer Bishop
Aaron Bishop
Anna Workman
Suzanne McGougan
Cindy Ellis
Meada Fogle
Jennifer Williams
Tiffany Outlaw
Shayla Pettigrew



Ms. Julie Hussey called the meeting to order at 2:07 p.m.

The meeting opened with the opportunity for public comment. No members of the public who were present wished to speak.

Ms. Hussey noted that a quorum was not present at that time and progressed the meeting to information only items.

The Executive Committee did not have a report for this meeting.

Ms. Hussey thanked the Local Partnership Executive Directors for their attendance at the meeting. She also recognized Ms. Marcia Bacon, Executive Director of Richland County First Steps, and the Virginia Wingard Memorial United Methodist Church for their work in providing the space for the SC First Steps Board of Trustees and Early Childhood Advisory Council.

Ms. Hussey noted that her board term, along with that of Mr. Walt Fleming, was coming to an end. Ms. Hussey stated that Ms. Georgia Mjartan was currently working on replacing her and Mr. Fleming while also filling other vacancies on the SC First Steps Board of Trustees and Early Childhood Advisory Council.

Ms. Mjartan then recognized Ms. Hussey for her nine years of service as a board member. It is noted that Mr. Fleming was not in attendance but will be recognized for his service at a later date.

Ms. Mjartan then introduced Dr. Rob Grunewald, an Economist with the Federal Reserve Bank of Minneapolis by trade, and a keynote speaker for the 2019 SC Summit on Early Childhood. Dr. Grunewald addressed the group about his research on how early care and education is directly related to economic development.

Several board members asked Dr. Grunewald questions.

Ms. Jennifer McConnell presented the report for the Program and Grants Committee.

Ms. McConnell stated that eleven local partnerships are working on their Corrective Action Plans and also noted the partnerships' carry-forward totals and percentages from FY19. Ms. McConnell said the committee discussed challenges facing the local partnerships including recruiting board members.

Ms. McConnell reminded the board of the Five-Year External Evaluation Report and noted that many of the report's findings and recommendations will be used by the Local Partnership team to guide their work with the local partnerships around board functioning and collaboration.

Ms. McConnell gave an update on the grant opportunity offered to local partnerships for collaboration with First Steps 4K providers. The grants will be used to improve family engagement and early literacy using the evidence-based program, Raising a Reader, and Ready Rosie.

Ms. McConnell announced the grant recipients: Barnwell, Chester, Chesterfield, Colleton, Florence, Kershaw, Lee, Marion and Williamsburg.

Ms. McConnell completed her presentation by directing the group to the document in their packet labeled FY20 Reallocation of Budgets 15% and Greater. Ms. McConnell indicated that Anderson County First Steps will reallocate funds to four Anderson County School Districts and the Nurse-Family Partnership. This reallocation does not require a board vote.



Mr. Tim Holt presented the report for the Finance and Administration Committee. Mr. Holt stated that the committee did not have any action items and noted that all financial reports are in great shape. Mr. Holt said the new financial management systems, Blackbaud, is in the implementation stage.

Dr. Amy Williams gave the report for the Strategic Planning and Evaluation Committee. Dr. Williams recognized Ms. Chelsea Richard as the new staff liaison for the committee.

Dr. Williams said the committee did not have any action items and provided updates regarding the strategic plan. She noted that the committee would bring a draft strategic plan with definitions for the agency's values to the next meeting in February.

Ms. Mjartan called the board's attention to the Executive Summary of the External Evaluation of South Carolina First Steps. Dr. Williams asked the board to use the executive summary to help spread the word in their communities of the great work happening at the state and local level.

Ms. Hussey recognized Mr. Micah Rea (Lt. Governor's Office), Mr. Pierce McNair (Rep. Rita Allison's office) and Ms. Amber Gillum (SC Department of Social Services) for their attendance.

Ms. Mjartan presented the 2018-2019 Annual Report and gave the 2019 Year in Review as her Executive Director's Report.

Ms. Mjartan recognized new employees, Ms. Valencia Johnson, Mr. Doug Brooks, and Mr. Micah Ely.

Ms. Mjartan thanked board members for their giving in 2019 and noted that as of that day, the board have given approximately \$6,000.

Ms. Mjartan mentioned that she and her staff will be exploring an AmeriCorps grant funded by the United Way Association which would have a focus on school readiness, community outreach and parent engagement.

Ms. Hussey noted that a quorum was present.

Dr. Williams made a motion to approve the October 24, 2019 minutes as written. Ms. Angel Johnson-Brebner provided a second and the motion was unanimously approved.

The meeting was adjourned by Ms. Hussey at 3:12 p.m.



To: SC First Steps Board of Trustees
From: David Morley, Chair
Date: February 20, 2020

Re: Executive Committee Report

Chairman's Report

In November 2019, Governor Henry McMaster designated David Morley to serve as Chairman of the Board of Trustees of South Carolina First Steps and the Early Childhood Advisory Council.

- Governor's Vision
- Alignment of First Steps Strategic Plan and South Carolina Early Childhood Strategic Plan
- Vice Chairman, Dr. Shelley Canright
- Vacancies and expired terms: recommendations offered to Governor and Senate President
- 2020 Committees
- Board Giving

Executive Committee

The Executive Committee of the Board of Trustees of South Carolina First Steps met on February 10, 2020 at 10 am. At the meeting, a variety of matters were discussed, as outlined in the attached minutes.

There was discussion about Board Leadership and transitions. Specifically, both Julie Hussey and Walt Fleming are serving in expired terms, having completed two full terms, and we anticipate the appointment of new members for these seats. The Executive Committee discussed candidates to serve as Vice Chair of SC First Steps and the Early Childhood Advisory Council and agreed that Dr. Shelley Canright would be an ideal Vice Chair. As per the agency's bylaws, "From among the Directors, the Chairman shall appoint a Vice Chairman of the Board who shall perform the duties of the Chairman in the Chairman's absence.

The Executive Committee voted favorably on two items, one of which will be considered in the First Steps Board of Trustees meeting and the other for consideration in the Early Childhood Advisory Council meeting. These two motions are below.

Motion: To change the name of the Program and Grants Committee to "Local Partnership Program and Grants Committee" and to clarify that the purpose of the committee is to provide programmatic and grant oversight and accountability to local partnerships and to offer support and make recommendations to the local partnership team at SC First Steps. (Motion by Jennifer McConnell, second by Julie Hussey, unanimous approval.)

Motion: To affirm that the SC Early Childhood Advisory Council will take ownership and responsibility for the development and maintenance of First Five SC, South Carolina's portal into publicly-funded early childhood programs and services, ensuring data integrity and privacy. (Motion by David Morley, second by Julie Hussey, unanimous approval.)

Attached:

- Minutes from Executive Committee Meeting
- 2020 SC First Steps Board of Trustees and Early Childhood Advisory Council Calendar
- Committee Meeting Schedule



Executive Committee Meeting Minutes

February 10, 2020

Present: David Morley, Julie Hussey, Jennifer McConnell, Walt Fleming, Amy Williams

Absent: Sen. Gerald Malloy

The Executive Committee of the Board of Trustees of South Carolina First Steps met by phone on February 10, 2020 at 10 am. At the meeting, a variety of matters were discussed including: prospective board members submitted to Senate President Harvey Peeler and Governor Henry McMaster for consideration to fill vacant or expired board seats, committees, board giving, and an upcoming learning opportunity for board members – the Together SC Summit focused on racial equity. Board giving for 2019 totaled \$8025, donated by eleven members plus our Executive Director. We had 53% board giving. We will continue to strive for 100% giving in 2020.

In discussing committees, the members agreed that clarifying the name and purpose of the Program and Grants Committee would be beneficial. The following motion was made by Jennifer McConnell, seconded by Julie Hussey, and passed unanimously:

Motion: To change the name of the Program and Grants Committee to “Local Partnership Program and Grants Committee” and to clarify that the purpose of the committee is to provide programmatic and grant oversight and accountability to local partnerships and to offer support and make recommendations to the local partnership team at SC First Steps.

The committee discussed potential candidates for the role of Vice Chair of the Board of Trustees of South Carolina First Steps and the Early Childhood Advisory Council. All agreed that Dr. Shelley Canright would be an ideal candidate to serve in this role. Mr. Morley will discuss with her and plan to make a decision about who he will appoint to this position ahead of the February 20th board meeting.

Other matters discussed included updates on the Early Childhood Advisory Council’s work and next steps for Palmetto PreK, First Five SC, and the development of a statewide Early Childhood Strategic Plan for review and adoption by the Early Childhood Advisory Council. Ms. Mjartan explained that the work of the year one First Five SC committee was to develop a unified vision and specs for a single portal into all publicly-funded early childhood programs and services. The committee has completed that work, and the Preschool Development Grant year one funding will conclude on February 29, 2020. The committee discussed the role of the Early Childhood Advisory Council in ensuring the development and completion of the South Carolina Early Childhood Plan for adoption by the ECAC, and continued development, execution, maintenance and promotion of First Five SC and Palmetto PreK. From this discussion, the following motion was made by Mr. David Morley, seconded by Julie Hussey, and passed unanimously:

Motion: To affirm that the SC Early Childhood Advisory Council will take ownership and responsibility for the development and maintenance of First Five SC, South Carolina’s portal into publicly-funded early childhood programs and services, ensuring data integrity and privacy.

Executive Director Georgia Mjartan provided an update on legislative matters including statewide expansion of 4K and budget requests including local partnership funding. Ms. Mjartan also provided information on the development of a conflict of interest policy for local partnerships and the process that will be used to monitor these conflicts of interest. Mr. Fleming noted that the Finance and Administration Committee had also reviewed the proposed conflict of interest policy. Mr. Fleming also reminded the



committee that the new formula funding allocation model continues to be phased in this year. Ms. Mjartan provided updates on the grant-making process and current, active grant opportunities and also offered information on the agency's grant-seeking efforts including an outline of grants pending and in development.

Ms. Mjartan gave a brief update on personnel matters, noting vacancies and highlighting the needs for a dedicated HR Manager in addition to the Executive Assistant.



To: SC First Steps Board of Trustees
From: Georgia Mjartan
Date: February 20, 2020

Re: Executive Director's Report

Legislative Update

- Statewide Expansion of 4K
 - o Analysis of child care capacity, quality, and program efficacy
 - o Economic analysis of the impact of child care and considerations for 4K expansion
- Budget Request
- S419 Education Reform Bill

Programmatic Update

- First Steps 4K Expansion Grants
- 3004 Children Served in First Steps 4K to date, 2019 – 2020 School Year
- Local Partnership / 4K Pilot for Parent Engagement:
Ready Rosie + Raising a Reader
- Local Partnership Child Care Quality Enhancement:
Pyramid Model for Promoting Social Emotional Competence in Infants and Young Children

Communications

- Annual Report distributed on the floor of the SC House of Representatives by Rep. Rita Allison, Rep. Jerry Govan and Rep. Raye Felder on February 4, 2020
- Social Media following has increased by 26% in the last year, current following is 5149
- 3 newsletters are distributed reaching 3095 subscribers
 - o 1 monthly statewide, public newsletter (SC First Steps and ECAC focus)
 - o 2 weekly targeted newsletters (Local Partnerships and First Step 4K)
 - o In the news sent to all subscribers as appropriate
- Products under development
 - o Countdown to Kindergarten
 - o Profile of the Ready Kindergartner
- First Steps 4K Outreach and Enrollment Campaign
 - o Postcards
 - o Social Media
 - o Events
 - o Palmetto PreK

Strategic Planning and Evaluation

- 4K Evaluation
- Countdown to Kindergarten
- First Steps Strategic Plan in development



- Defining values
- Outlining 4 – 5 Strategic Priorities
- Setting clear goals and objectives
- Defining measures and targets

Personnel

- Tierra Thomas, Communications Coordinator (Local Partnerships)
- Kristin Kauffman, Strategic Impact Intern
- Karianna Wyss, Communications Intern

Current Vacancies

- Executive Assistant (currently Danielle Harper serving in temp role)
- Information Resource Manager
- Development Coordinator
- 4K Coach

Grant Updates

Grants Received:

- United Way Association Census Grant
 - \$8050 for 4600 Wee Count books for statewide distributions

Requests in Progress:

- Blue Cross Blue Shield
 - \$1,715,094 over 3 years
 - Community Health Worker program – PASOs with First Steps Local Partnerships
 - Sustain 3 sites (established with Preschool Development Grant funding) and add 3 sites
- AmeriCorps
 - \$400,000 (approximately) over 3 years
 - 38 Members (20 full-time equivalents)
 - Peer Educators, Service Ambassadors, and Early Childhood Engagement Specialists
 - Supervision from Local Partnerships, First Steps 4K, and Early Childhood Advisory Council
- Sisters of Charity
 - \$60,000 (approximately) for 1 year
 - Funding for early childhood system building through Early Childhood Advisory Council

Attachments

- 4K Expansion – Capacity, Quality and Efficacy
- Why Do Child Care Centers Matter for our Economy?



Child care centers are ready for a statewide expansion of 4K.

There is a great need in South Carolina to serve more four year olds.

In the Palmetto State, we estimate that there are over 58,000 four year olds, and about 36,000 (62.1%) of them are considered at-risk. Approximately 4 out of 10 at-risk four year olds in our state live in a non-CERDEP school district.

Child care centers can meet that need today.

Statewide, there are 186,876 slots in 1,654 licensed, approved, or registered child care centers. In the non-CERDEP school districts, there are 84,516 slots (45.2%).

First Steps 4K provides high quality education to children and support to centers.

Currently, 216 (13.1%) child care centers have at least one First Steps 4K classroom. If every center in the state had one classroom of 20 First Steps 4K students, 33,080 children could be served. If every center in non-CERDEP school districts had one First Steps 4K classroom, 11,880 children could be served. This would serve approximately 8 out of 10 at-risk four year olds in those districts.

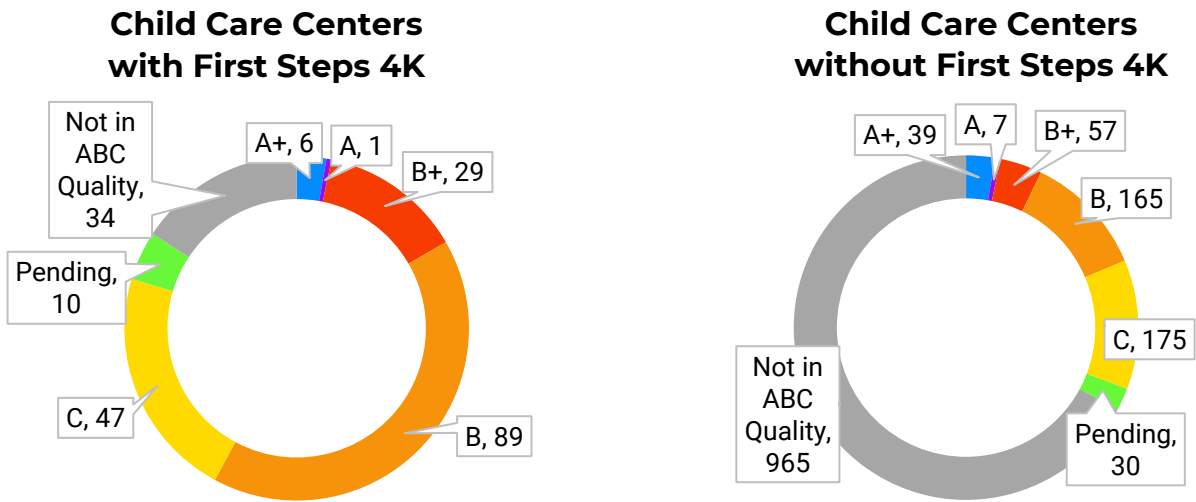
School District	Estimated 4K slots if 1 classroom per center	Estimated number of at-risk 4 year olds
Anderson 1	220	360
Anderson 4	60	121
Beaufort	880	1,200
Charleston	2,760	2,629
Dorchester 2	520	857
Greenville	3,080	3,499
Lancaster	380	574
Lexington 1	560	661
Lexington 5	380	404
Pickens	540	751
Richland 2	620	1,497
Spartanburg 1	100	217
Spartanburg 2	300	440
Spartanburg 5	220	353
York 2	180	181
York 3	700	656
York 4	380	219
Total*	11,880*	14,619

*Total First Steps 4K capacity also includes charter schools and private schools, which are not included above.

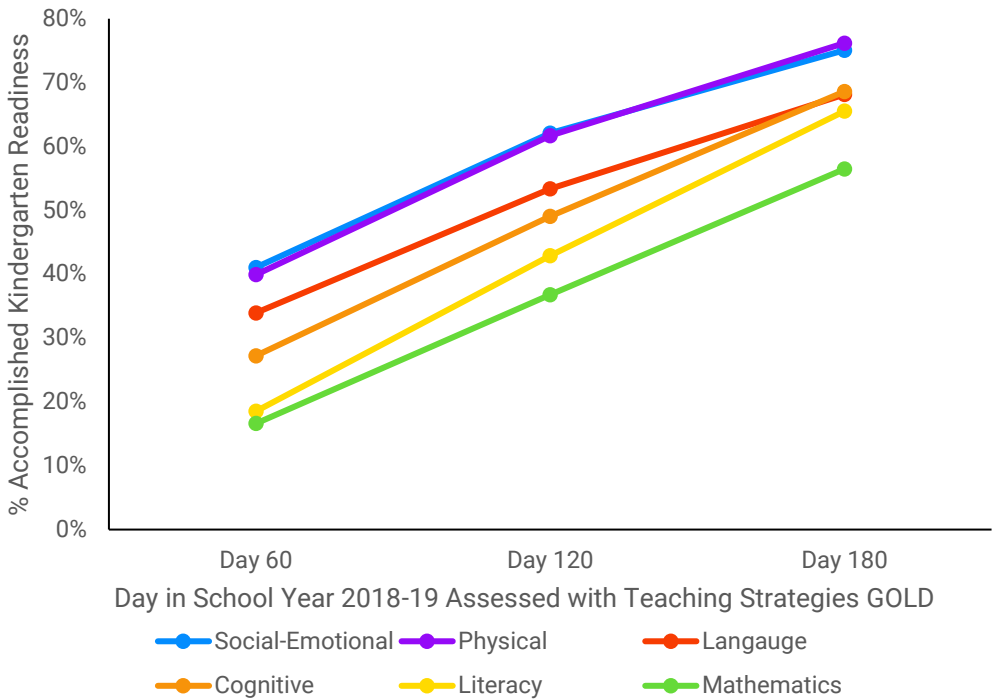


First Steps 4K is high quality.

There are 182 (84.3%) child care centers with at least one First Steps 4K classroom that participate in the ABC Quality Rating System, compared to 32.9% (473/1438) of centers without a First Steps 4K classroom. Among centers with a First Steps 4K classroom that participate in ABC Quality, 68.7% (125/182) of them are rated B or higher, compared to 56.7% (268/473) of centers without a First Steps 4K classroom.



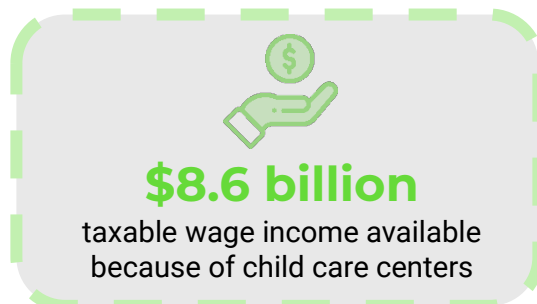
First Steps 4K students are ready for kindergarten.



Child care centers matter for our economy.

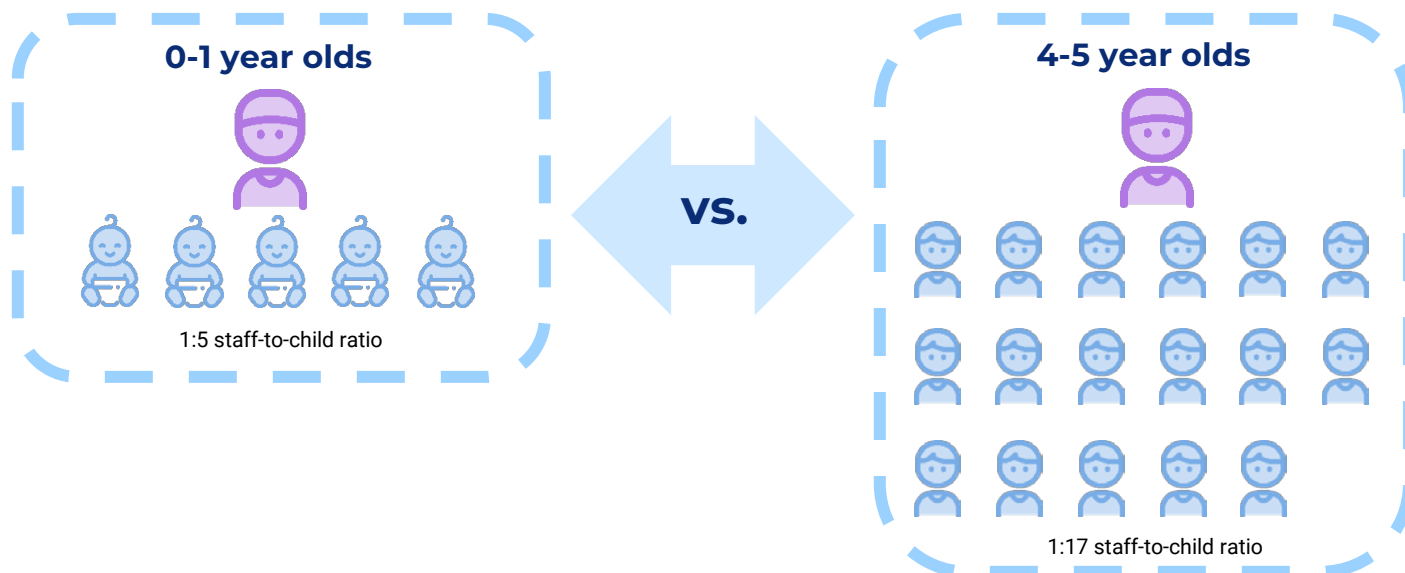
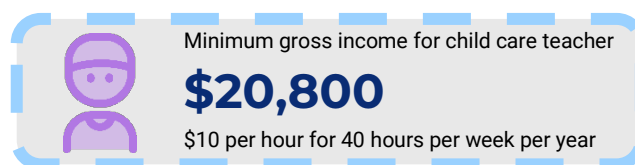
Parents need to go to work.

$$\begin{array}{lclclcl} \mathbf{186,876} & & \mathbf{186,876} & & \mathbf{\$45,933} & & \\ \text{child care slots available in} & \rightarrow & \text{parents can now go to} & \times & \text{median income of a} & = & \\ \text{licensed, registered, and} & & \text{work} & & \text{one-earner household} & & \\ \text{approved child care centers} & & & & & & \end{array}$$



The child care center business model depends on enrollment of older children.

Per DSS regulations, licensed, registered, and approved child care centers must adhere to specific staff-to-child ratios dependent on the age of the children in the classroom.



The number of child care centers has been declining.

$$\begin{array}{lclclcl} \mathbf{3,123} & & \mathbf{2,583} & & \mathbf{-17.3\%} & & \\ \text{licensed, registered, and} & \rightarrow & \text{licensed, registered, and} & = & \text{five year decline in} & & \\ \text{approved child care} & & \text{approved child care} & & \text{number of child care centers} & & \\ \text{centers in October 2012} & & \text{centers in September 2017} & & & & \end{array}$$

007READY FOR SCHOOL
South Carolina's Profile of the Ready Kindergartner

What does it mean to be
READY FOR SCHOOL?

All children are ready for kindergarten when they are five years old by September 1 of that school year. But kindergarten readiness is more than a matter of age. For a strong start in school, children need positive relationships and supportive learning environments beginning at birth. It is our responsibility as families, caregivers and communities to nurture the health and development necessary for school success.

South Carolina's Profile of the Ready Kindergartner describes the physical, cognitive, social and emotional signs of school readiness. Because each child develops differently, each child will be ready in different ways. Schools and educators must be prepared to meet the individual needs of students at all levels of readiness, providing whatever support and services are needed for a quality kindergarten experience.

The Ready Five-Year-Old-THE READY KINDERGARTNER, with engaged support from his/her parents, caregivers and community, has developed the skills and abilities necessary for achievement to achieve at age-appropriate levels. He/she is physically, socially, & emotionally prepared to benefit from a quality kindergarten experience.

Approaches to Learning and Inquiry

- Demonstrates eagerness to learn-
- Shows curiosity through questioning-
- Shows creativity and imagination through pretend play-
- Engages in daily opportunities for play and exploration-
- Shows willingness to try new things-
- Persists in tasks that are challenging-
- Maintains attention-
- Applies learning to new situations-
- Solves problems with materials at hand-
- Use senses and observations to learn about the surrounding world around them-

Emotional and Social Development

- Works and plays cooperatively-Shares, takes turns and plays well with others-
- Expresses emotions through appropriate actions and words-
- Follows simple rules/ and directions-
- Adjusts to changes in routine and environment-
- Shows self-control-
- Shows caring and understanding of others's feelings-
- ~~Takes turns-~~
- ~~Shares toys and equipment with others-~~
- Interacts with familiar adults-
- Respects the property of others-
- Resolves conflicts using words and adult support-
- Makes ~~Friends~~friends-

Physical Development, Self-Help and Motor Skills

- Moves with control and balance while walking, running, jumping; and climbing-

As Approved by SC First Steps Board of Trustees and State Board of Education – October 14, 2015

- Uses fingers to manipulate-control small objects, such as pencils/crayons, scissors, buttons, and zippers.
- Uses hand-eye coordination to perform simple tasks, like putting together a puzzle.
- Independently performs self-help tasks such as toileting, hand washing, tooth brushing, and dressing.

Language and Literacy Development

Listening, Speaking and Understanding

- Converses with others, taking turns speaking and listening.
- Speaks clearly, expressing ideas and questions.
- Uses words to seek help, answer questions and solve problems.
- Speaks in complete sentences of at least six to eight words.
- Listens to stories and retells them.
- Begins to ask questions about events-in-texts-stories that are read aloud.
- Follows directions and completes tasks that require multiple steps.
- Asks and answers "how" and "why" questions.

Early Reading

- Shows interest in books and reading.
- Explores books independently-Holds books upright, turning pages one at a time from front to back
- Knows that printed words have meaning.
- Uses pictures in a text to tell and retell the story.
- Recognizes and names/reads familiar signs and logos.
- Maintains attention on-Listens to a story being read aloud.
- Makes predictions about what will happen next in a story being read aloud.
- Identifies the front and back of a book.
- Begins to follow text from left to right as it is read aloud.
- Recognizes and names rhyming words.
- Recognizes that letters represent spoken sounds.
- Recognizes some upper and lower case letters and their sounds.
- Recognizes that spoken words can be represented in written language.
- Recognizes written name as well as other familiar words.
- Begins to use pictures and text read aloud to learn the meaning of unfamiliar words.

Early Writing

- Draws pictures and tells their story.
- Writes using a combination of drawing, letters, letter-like shapes and scribbles, letter-like shapes and/or symbols to tell a story.
- Uses drawing and writing during play to create signs, lists, etc.
- Writes name independently or using a model-an example

Mathematical Thinking

Number Sense

- Counts orally-in sequence up to 20.
- Counts up to 10 objects, using one number for each object
- Matches numbers to groups of up to five objectsRecognizes up to five objects in a group without counting
- Compares sets of objects (more than or less than)-and

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- ~~d~~Describes and compares objects by quantity size (*big* and *small*), length (*long* and *short*) and weight (*light* and *heavy*).
- Identifies first through third in a line of objects. Understands and uses the terms *first*, *second* and *third*.

Matching, Sorting, Classifying

- Recognizes and draws basic shapes, such as circle, square and triangle.
- Creates Recognizes and repeats simple repeating patterns, such as triangle, square, triangle, square.
- Describes positions of objects by using the terms, *above* and *below*.
- Recognizes and draws basic shapes (circle, square and triangle).
- Sorts and classifies up to 10 objects into categories.

Characteristics of Ready Families and Caregivers

Ready families and caregivers provide safe, loving, and stimulating environments in which children can grow and develop optimally, while ensuring that pediatric health and dental needs are regularly addressed.

- Provide safe and loving home environments in which children can grow and develop optimally.
- Ensure that their children's pediatric health and dental needs are regularly addressed.
- Create "language rich" homes in which conversation and written literacy are modeled daily.
- Ensure that their young children receive adequate rest and a healthy diet.
- Expose young children to regular and varied learning experiences in and out of the home.

Characteristics of Ready Schools and Educators

Ready schools and educators understand that each child develops on a unique timeline and are prepared to meet the individual needs of all students through high-quality, developmentally appropriate instruction.

- Understand that each child develops on a unique timeline.
- Prepared to meet the unique, individual needs of all students.
- Highly knowledgeable in both child development and the progression of early learning.
- Provide the social, emotional and academic supports needed to advance their students abilities.
- Create emotionally safe and nurturing environments that are free of stress.
- Equipped to support the needs of their students' parents and caregivers.

Characteristics of Ready Communities

Ready Communities provide the resources necessary to ensure optimal development. They create environments in which young children can grow and learn in the absence of fear, stress, danger and hunger.

- Provide access to the resources necessary to ensure good health and optimal physical, social/emotional and cognitive development.
- Create environments in which children:
 - Can grow and develop in the absence of fear, stress, danger and hunger.
 - Have access to needed pediatric, dental and mental health resources.
 - Spend their days in nurturing, language-rich, and developmentally supportive environments (whether a loving home, a high-quality early education setting or both).
 - Are cared for by loving adults attentive to their physical, emotional and developmental needs.

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To: First Steps Board of Trustees
From: Jennifer McConnell, Chair, Program and Grants Committee
Date: February 20, 2020

RE: Report of the Program and Grants Committee

The Program and Grants Committee met on February 7, 2020 to receive a progress report on Local Partnership Corrective Action Plans. Eleven counties submitted plans and all are being carefully monitored. The committee will continue to receive updates to ensure that compliance is reached prior to the next grant application cycle, and to anticipate what board action may be required.

Staff reviewed local partnership finance reports with the committee to demonstrate that finances are being monitored to ensure compliance with administrative spending limits, match requirement and on-going program spending at mid-year.

Staff provided the committee with the Funding Formula Grant amounts updated for FY21 using the latest population data per county made available in December. These were presented in a table comparing FY20 to FY21 (see attachment – *Allocation Model Change from SFY2019-20 to SFY 2020-21*). The FY21 proposed allocation amounts have also been reviewed by the Board Finance and Administration Committee.

The Local Partnership and Program Accountability Standards are under annual review and the timeline for review and adoption of changes by the State Board was outlined. Areas where potential changes to the accountability standards are being considered include a more detailed and comprehensive Conflict of Interest Policy, and the possibility of other assessment tools for evaluating outcomes in home visiting programs.

Action Item: Presentation of Local Partnership new programs/ budget spending plan reallocations for FY20 – February (attachment)

Motion: The Program and Grants Committee recommends that the State Board approve the Newberry County First Steps Partnership Board request to reallocate \$5,000 of state funds to the evidence-based program Reach out and Read.

After committee consideration of the attached table – *First Steps County Partnerships FY20 Reallocations of Budgets 15% and Greater – February 2020*. Dr. Shelley Canright moved that the Program and Grants Committee recommend to the State Board that Newberry First Steps be granted approval to begin implementing the evidence based “Reach out and Read” program with \$5,000 in funds available from their Child Care Quality Enhancement Program; citing that the child care quality technical assistant for that partnership resigned mid-year. Ms. Julie Hussey seconded the motion and it passed unanimously.

Attachments:

- Allocation Model Change from SFY2019-20 to SFY 2020-21
- First Steps County Partnerships FY20 Reallocations of Budgets 15% and Greater – November 2019



Board of Trustees

Program and Grants Committee Meeting

February 7, 2020

12:00 to 1:30 PM

First Steps Small Conference Room and via
Conference Call

1-888-537-7715, code-52045398#

Meeting Minutes

Committee Members Present: Julie Hussey, Roger Pryor, Dr. Shelley Canright

Committee Members Absent: Jennifer McConnell (chair), *attending SCECA conference*

Staff to Committee: Debbie Robertson, Zack Catoe

Dr. Shelley Canright called the meeting to order at 12:00 PM.

1. Information Item: Status of Local Partnership Corrective Action Plans

Staff reported on the progress made by those local partnerships who submitted a corrective action plan as required by their grant review. Eleven counties submitted and all are being carefully monitored. Depending on the compliance issue, some have been resolved and others are still in process. Issues related to program compliance, such as conducting assessments and timely data entry, require more time to resolve and this area is where the most corrective action plan issues reside (see *Update on Corrective Action Plans-February 2020*).

2. Information Item: Financial Update – midyear status for Local Partnership Budgets - Administrative Expenditures (13% limit), Match documented to date (15% required) and program expenditures

Staff reviewed local partnership finance reports with the committee to demonstrate that finances are being monitored to ensure compliance with administrative spending limits, match requirement and ongoing program spending at mid-year.

3. Information Item: FY21 Funding Formula Grant amounts

Staff provided the committee with the Funding Formula Grant amounts updated for FY21 using the latest population data per county made available in December. These were presented in a table comparing FY20 to FY21 (see attachment – *Allocation Model Change from SFY2019-20 to SFY 2020-21*). In addition, the US Census Bureau table, “American Community Survey 5-year Estimates Comparison 2017 and 2018. Population Changes between 2017-2018”, was examined to show the population gain or loss per county that directly impacts the funding formula and grant allocation amounts.

4. Information Item: Accountability Standards – timeline for review and adoption



Staff reminded the committee that the Local Partnership and Program Accountability Standards were under annual review and provided a timeline that includes when draft standards with proposed changes will be: 1) provided to local partnerships, 2) reviewed by the committee and 3) recommendations prepared for adoption by the State Board (see attached – 2020-2021 Funding Formula Grant Application Time Line/Key Dates). Areas where potential changes to the accountability standards are being considered include a more detailed and comprehensive Conflict of Interest Policy, and the possibility of other assessment tools for home visiting programs.

5. Action Item: Presentation of Local Partnership new programs/ budget spending plan reallocations for FY20 – February (attachment)

Motion: The Program and Grants Committee recommends that the State Board approve the Newberry First Steps Partnership Board request to reallocate \$5,000 of state funds to the evidence-based program Reach out and Read.

After committee consideration of the attached table – *First Steps County Partnerships FY20 Reallocations of Budgets 15% and Greater –February 2020*. Dr. Shelley Canright moved that the Program and Grants Committee recommend to the State Board that Newberry First Steps be granted approval to begin implementing the evidence based “Reach out and Read” program with \$5,000 in funds available from their Child Care Quality Enhancement Program due to their child care quality technical assistant resigning mid-year. Ms. Julie Hussey seconded the motion and it passed unanimously.

There being no further business the meeting adjourned at 1:45 PM.

Attachments:

- Update on Corrective Action Plans-February 2020
- Allocation Model Change from SFY2019-20 to SFY 2020-21
- American Community Survey 5-year Estimates Comparison 2017 and 2018. Population Changes between 2017-2018
- 2020-2021 Funding Formula Grant Application Time Line/Key Dates
- First Steps County Partnerships FY20 Reallocations of Budgets 15% and Greater – November 2019



Allocation Model Change from SFY 2019-20 to SFY 2020-21
28-Jan-20

	Total Allocation 2019-20	Total Allocation 2020-21	Change from 2019- 20 to 2020-21	Percentage Change
County				
Abbeville	200,000	200,000	0	0.00%
Aiken	412,273	425,127	12,855	3.12%
Allendale	200,000	200,000	0	0.00%
Anderson	453,318	446,884	-6,434	-1.42%
Bamberg	200,000	200,000	0	0.00%
Barnwell	200,000	200,000	0	0.00%
Beaufort	359,250	389,491	30,242	8.42%
Berkeley	504,881	494,064	-10,817	-2.14%
Calhoun	200,000	200,000	0	0.00%
Charleston	735,363	727,862	-7,500	-1.02%
Cherokee	200,000	200,000	0	0.00%
Chester	200,000	200,000	0	0.00%
Chesterfield	200,000	200,000	0	0.00%
Clarendon	200,000	200,000	0	0.00%
Colleton	200,000	200,000	0	0.00%
Darlington	228,592	216,451	-12,141	-5.31%
Dillon	200,000	200,000	0	0.00%
Dorchester	348,845	307,058	-41,787	-11.98%
Edgefield	200,000	200,000	0	0.00%
Fairfield	200,000	200,000	0	0.00%
Florence	396,595	390,550	-6,045	-1.52%
Georgetown	200,000	200,000	0	0.00%
Greenville	1,048,274	1,031,417	-16,857	-1.61%
Greenwood	221,361	233,913	12,552	5.67%
Hampton	200,000	200,000	0	0.00%
Horry	598,303	655,190	56,888	9.51%
Jasper	200,000	200,000	0	0.00%
Kershaw	200,000	200,000	0	0.00%
Lancaster	216,721	207,432	-9,290	-4.29%
Laurens	206,775	204,719	-2,056	-0.99%
Lee	200,000	200,000	0	0.00%
Lexington	613,745	593,328	-20,418	-3.33%
McCormick	200,000	200,000	0	0.00%
Marion	200,000	200,000	0	0.00%
Marlboro	200,000	200,000	0	0.00%
Newberry	200,000	200,000	0	0.00%
Oconee	200,340	200,680	340	0.17%
Orangeburg	298,561	291,116	-7,444	-2.49%
Pickens	255,573	230,944	-24,629	-9.64%
Richland	804,162	837,189	33,027	4.11%
Saluda	200,000	200,000	0	0.00%
Spartanburg	673,325	709,840	36,516	5.42%
Sumter	351,456	356,245	4,789	1.36%
Union	200,000	200,000	0	0.00%
Williamsburg	200,000	200,000	0	0.00%
York	507,517	485,728	-21,788	-4.29%
Totals	14,435,229	14,435,228	-1	0.00%



First Steps County Partnerships
FY 2020 Reallocation of Budgets 15% and Greater
February 2020

The Programs and Grants Committee respectfully submits to the Board of Trustees the following counties' requests for the allocation of budgets and/or the re-allocation of budgets where the reduction is greater than 15% of the TOTAL program/strategy. The counties' requests for the allocation/reallocation of PUBLIC (state & EIA appropriated) and/or PRIVATE (state-level) AND Federal (TANF) budgets/funds are presented to the Board of Trustees for information only and/or need approval. *(The SC First Steps Chief Program Officer has reviewed and preliminarily approved these budget adjustments.)*

COUNTY PARTNERSHIP	FUNDING SOURCE	FROM PROGRAMS AND AMOUNTS	TO PROGRAMS AND AMOUNTS	JUSTIFICATION
RE-ALLOCATIONS (<u>Information Only</u>)				
NEW ALLOCATION OF PENDING FUNDS (<u>P&G Committee Approval Required</u>)				
NEW STRATEGIES (<u>B.O.T. Approval Required</u>)				
Newberry	55	Quality Enhancement (601-2) \$5000	Reach Out and Read (219-0) \$5000	QE temporarily suspended due to employee resigning.
NEW STRATEGIES (<u>Information Only</u>)				



To: SC First Steps Board of Trustees

From: Walter Fleming, Chairman, Finance and Administration Committee

Date: February 13, 2020

RE: Finance and Administration Report

The Finance and Administration Committee met via conference call on January 22, 2020 to receive updates from staff and to take up action items. Detailed meeting minutes are attached. The committee brings forward one action items, and the following updates.

ACTION: Approval of the Local Partnership Allocation for State Fiscal Year 2021

Mr. Barnes presented the proposed allocation amounts for the Local Partnerships for State Fiscal Year 2021. He reminded the committee of the new allocation model that was passed by the Board of Trustees last year. He shared the new year's model with updated demographics per the policy. He also mentioned the changes in the number of children 5 or under that are living in families with income less than 185% of poverty and talked about this being the second year of the phase in of the model. This year, the Local Partnerships will feel the impact of an additional 40% which will bring the total to 50% of the new allocation. Next year, the remaining 50% will be implemented. The Committee makes the following Motion:

Motion: To approve the Local Partnership Allocations for State Fiscal Year 2020-21.

First Steps State Office

Financial Report

The YTD financial report is attached. The agency's financial position continues to be strong.

State Budget Update

Staff gave an update on the State Budget Request. The Governor's budget proposal was briefly discussed as well.

Legislative Update

Staff gave an update on legislative matters.

Local Partnerships

New Financial Management System for the Local Partnerships

The new Financial Management System went live on January 1, 2020. Staff at the State Office as well as Manley Garvin, the Finance Manager for the Local Partnerships, Local Partnership staff, and Blackbaud staff have worked incredibly hard in a very short time period to get the new system operational and fully functioning. Training has been conducted for the local partnership staff and their Board members throughout the state.



4K Program

The staff gave an update on the 4K Program and it's finances.

Preschool Development Grant

Staff was sorry to announce that the renewal grant was not awarded by the Federal Government along with some general updates.



Minutes from Finance and Administration Committee Meeting

January 22, 2022

Members present: Walter Fleming, Chairman, Tim Holt

Members not present: N/A

Nonmembers present: Mark Barnes, COO/CFO; Lavinia Tejada, CPA

Meeting was called to order by Walter Fleming at 10:00 am.

Local Partnership Allocation for SFY 2020-21

Mr. Barnes presented the proposed allocation amounts for the Local Partnerships for State Fiscal Year 2021. He reminded the committee of the new allocation model that was passed by the Board of Trustees last year. He shared the new year's model with updated demographics per the policy. He also mentioned the changes in the number of children 5 or under that are living in families with income less than 185% of poverty and talked about this being the second year of the phase in of the model. This year, the Local Partnerships will feel the impact of an additional 40% which will bring the total to 50% of the new allocation. Next year, the remaining 50% will be implemented. The Committee had general discussion regarding the allocation amounts. Tim Holtz motioned that the committee approve the allocations as presented, with the Committee unanimously voting to approve the allocations and send them to the Board for Approval.

First Steps State Office

Financial Report

2019-20: The YTD financial report was reviewed by the committee with general discussion. The agency's financial position of the organization is strong and the expenditures are on track with projections.

State Budget Update

Mr. Barnes updated the Committee about the State Budget Request for SFY 2020-21. We have met with the Ways and Means Committee Staff and reviewed our request. Our presentation to the Ways and Means Subcommittee is upcoming. The Governor's Budget Proposal was also reviewed.

Legislative Update

Mr. Barnes updated the group regarding legislative matters.

Local Partnerships

Update on New Local Partnership Financial Management System



Staff at the State Office as well as Manley Garvin, the Finance Manager for the Local Partnerships, Local Partnership staff and Blackbaud staff have worked extremely hard to get the new financial management system up and operational in a very short time frame. The new system went live on January 1, 2020. Local partnership staff and local partnership Board members participated in live training that was conducted regionally during December and January. Additional training will take place as additional needs are identified.


4K Program


Staff gave an update on the programs financial status.

Preschool Development Grant

Staff announced that the renewal grant requested by DSS was not awarded by the Federal Government. We are looking at other options to fund the ongoing expenses for the ECAC. Funding was requested through our state budget request to cover some of the costs.

With no further business to discuss the meeting was adjourned by Walter Fleming at 10:46 AM.

First Steps Local Partnership Allocation FY 2020-21														
		6-Jan-20												
		Enter total funds for allocation in E 4		Total Funds										
		Enter Initial Base Allocation in E 6		\$14,435,228										
Instructions:		Enter any noncompliance penalties in Column K		Initial Base Allocation for Each County										
		Calculate Adjusted Base Allocation		\$200,000										
Additional allocation for counties with high numbers of children age 0-5 under 185% of poverty is calculated as follows: 1. Select counties that have more than 2800 children age 0-5 under 185% of poverty. Subtract 2800 from estimated number in column C. 2. Calculate percent of the total for each county with more than 2800 children. 3. Multiply percent by the amount available for allocation. 4. Add the adjusted base amount to the additional allocation.				Total Initial Base Allocation						Funds Available for Allocation = Total Funds Minus Total Initial Base		Subtotal Allocation	Total Noncompliance Penalties	Total Adjusted Base Allocation
				\$9,200,000						\$5,235,228.00			\$0.00	\$14,435,228.00
Sources:	U.S. Census Bureau: 2014-2018 American Community Survey 5-Year Estimates, Table 17024			Initial Base Allocation	Low Income	Counties with large numbers of low income children	Percentage for additional allocation	Additional Allocation	Subtotal Allocation	Minus Noncompliance Penalty	Total Allocation			
County	Estimated number below age 6 for whom poverty was determined	Estimated number below age 6 less than 185% poverty	Estimated percent below age 6 less than 185% poverty		County Percent of Population Below Age 6 Less Than 185% Poverty									
South Carolina	342,999	164,226	47.9%		100.00%									
Abbeville	1,516	859	56.7%	\$200,000	0.52%			\$0	\$200,000	\$0	\$200,000			
Aiken	11,713	6,269	53.5%	\$200,000	3.82%	3,469	4.52%	\$236,857	\$436,857	\$0	\$436,857			
Allendale	511	392	76.7%	\$200,000	0.24%			\$0	\$200,000	\$0	\$200,000			
Anderson	13,201	6,216	47.1%	\$200,000	3.79%	3,416	4.46%	\$233,238	\$433,238	\$0	\$433,238			
Bamberg	845	612	72.4%	\$200,000	0.37%			\$0	\$200,000	\$0	\$200,000			
Barnwell	1,545	1,194	77.3%	\$200,000	0.73%			\$0	\$200,000	\$0	\$200,000			
Beaufort	12,249	5,919	48.3%	\$200,000	3.60%	3,119	4.07%	\$212,960	\$412,960	\$0	\$412,960			
Berkeley	16,448	6,989	42.5%	\$200,000	4.26%	4,189	5.46%	\$286,017	\$486,017	\$0	\$486,017			
Calhoun	784	383	48.9%	\$200,000	0.23%			\$0	\$200,000	\$0	\$200,000			
Charleston	27,839	10,401	37.4%	\$200,000	6.33%	7,601	9.91%	\$518,982	\$718,982	\$0	\$718,982			
Cherokee	3,732	2,262	60.6%	\$200,000	1.38%			\$0	\$200,000	\$0	\$200,000			
Chester	2,302	1,410	61.3%	\$200,000	0.86%			\$0	\$200,000	\$0	\$200,000			
Chesterfield	3,066	2,055	67.0%	\$200,000	1.25%			\$0	\$200,000	\$0	\$200,000			
Clarendon	2,049	1,187	57.9%	\$200,000	0.72%			\$0	\$200,000	\$0	\$200,000			
Colleton	2,460	1,712	69.6%	\$200,000	1.04%			\$0	\$200,000	\$0	\$200,000			
Darlington	4,686	2,911	62.1%	\$200,000	1.77%	111	0.14%	\$7,579	\$207,579	\$0	\$207,579			
Dillon	2,344	1,612	68.8%	\$200,000	0.98%			\$0	\$200,000	\$0	\$200,000			
Dorchester	11,430	3,902	34.1%	\$200,000	2.38%	1,102	1.44%	\$75,243	\$275,243	\$0	\$275,243			
Edgefield	1,254	599	47.8%	\$200,000	0.36%			\$0	\$200,000	\$0	\$200,000			
Fairfield	1,194	766	64.2%	\$200,000	0.47%			\$0	\$200,000	\$0	\$200,000			
Florence	10,379	5,439	52.4%	\$200,000	3.31%	2,639	3.44%	\$180,186	\$380,186	\$0	\$380,186			
Georgetown	3,447	1,923	55.8%	\$200,000	1.17%			\$0	\$200,000	\$0	\$200,000			
Greenville	37,521	14,748	39.3%	\$200,000	8.98%	11,948	15.58%	\$815,787	\$1,015,787	\$0	\$1,015,787			
Greenwood	5,054	3,505	69.4%	\$200,000	2.13%	705	0.92%	\$48,136	\$248,136	\$0	\$248,136			
Hampton	1,242	877	70.6%	\$200,000	0.53%			\$0	\$200,000	\$0	\$200,000			
Horry	18,315	10,179	55.6%	\$200,000	6.20%	7,379	9.62%	\$503,825	\$703,825	\$0	\$703,825			
Jasper	2,084	1,488	71.4%	\$200,000	0.91%			\$0	\$200,000	\$0	\$200,000			
Kershaw	4,146	1,635	39.4%	\$200,000	1.00%			\$0	\$200,000	\$0	\$200,000			
Lancaster	6,494	2,681	41.3%	\$200,000	1.63%			\$0	\$200,000	\$0	\$200,000			
Laurens	4,706	2,851	60.6%	\$200,000	1.74%	51	0.07%	\$3,482	\$203,482	\$0	\$203,482			
Lee	1,072	686	64.0%	\$200,000	0.42%			\$0	\$200,000	\$0	\$200,000			
Lexington	20,376	8,438	41.4%	\$200,000	5.14%	5,638	7.35%	\$384,952	\$584,952	\$0	\$584,952			
McCormick	356	262	73.6%	\$200,000	0.16%			\$0	\$200,000	\$0	\$200,000			
Marion	2,282	1,531	67.1%	\$200,000	0.93%			\$0	\$200,000	\$0	\$200,000			
Marlboro	1,677	1,020	60.8%	\$200,000	0.62%			\$0	\$200,000	\$0	\$200,000			
Newberry	2,741	1,626	59.3%	\$200,000	0.99%			\$0	\$200,000	\$0	\$200,000			
Oconee	4,769	2,495	52.3%	\$200,000	1.52%		0.00%	\$0	\$200,000	\$0	\$200,000			
Orangeburg	5,648	3,997	70.8%	\$200,000	2.43%	1,197	1.56%	\$81,729	\$281,729	\$0	\$281,729			
Pickens	7,254	2,965	40.9%	\$200,000	1.81%	165	0.22%	\$11,266	\$211,266	\$0	\$211,266			
Richland	28,350	12,455	43.9%	\$200,000	7.58%	9,655	12.59%	\$659,226	\$859,226	\$0	\$859,226			
Saluda	1,479	725	49.0%	\$200,000	0.44%			\$0	\$200,000	\$0	\$200,000			
Spartanburg	21,327	10,725	50.3%	\$200,000	6.53%	7,925	10.34%	\$541,104	\$741,104	\$0	\$741,104			
Sumter	8,470	5,168	61.0%	\$200,000	3.15%	2,368	3.09%	\$161,683	\$361,683	\$0	\$361,683			
Union	1,910	1,143	59.8%	\$200,000	0.70%			\$0	\$200,000	\$0	\$200,000			
Williamsburg	1,886	1,216	64.5%	\$200,000	0.74%			\$0	\$200,000	\$0	\$200,000			
York	18,846	6,798	36.1%	\$200,000	4.14%	3,998	5.21%	\$272,976	\$472,976	\$0	\$472,976			
				\$9,200,000		76,675	100.00%	\$5,235,228	\$14,435,228	\$0	\$14,435,228			

<div>  DRAFT Allocation Model And Comparison FY 2020-21 </div>									
6-Jan-20									
Demonstrates Phase In Period.									
Dollar amounts are based on current years formula and the actual numbers for years after 2019-20 may be different from those shown.									
			PHASE 1			PHASE 2		PHASE 3	
	New Allocation	FY 2018-19 Funding	Impact in SFY 2019-20 10% Impact	Total Allocation 2019-20	Change from FY 2018-19 to 2020- 21	Impact in SFY 2020-21 40% + 2019-20 Impact	Total Allocation 2020-21	Impact in SFY 2021- 22 50% Impact Total 100%	Projected Total Allocation 2021- 22
County									
South Carolina		14,435,228							
Abbeville	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Aiken	436,857	410,115	2,158	412,273	26,742	12,855	425,127	11,729	436,857
Allendale	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Anderson	433,238	452,177	1,141	453,318	-18,939	-6,434	446,884	-13,646	433,238
Bamberg	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Barnwell	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Beaufort	412,960	352,994	6,256	359,250	59,966	30,242	389,491	23,468	412,960
Berkeley	486,017	507,218	-2,337	504,881	-21,201	-10,817	494,064	-8,047	486,017
Calhoun	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Charleston	718,982	736,040	-677	735,363	-17,058	-7,500	727,862	-8,880	718,982
Cherokee	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Chester	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Chesterfield	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Clarendon	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Colleton	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Darlington	207,579	231,261	-2,669	228,592	-23,682	-12,141	216,451	-8,872	207,579
Dillon	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Dorchester	275,243	357,664	-8,819	348,845	-82,421	-41,787	307,058	-31,815	275,243
Edgefield	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Fairfield	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Florence	380,186	396,224	371	396,595	-16,038	-6,045	390,550	-10,364	380,186
Georgetown	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Greenville	1,015,787	1,051,033	-2,759	1,048,274	-35,246	-16,857	1,031,417	-15,629	1,015,787
Greenwood	248,136	220,045	1,316	221,361	28,091	12,552	233,913	14,223	248,136
Hampton	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Horry	703,825	587,818	10,485	598,303	116,007	56,888	655,190	48,634	703,825
Jasper	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Kershaw	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Lancaster	200,000	218,579	-1,858	216,721	-18,579	-9,290	207,432	-7,432	200,000
Laurens	203,482	207,303	-528	206,775	-3,821	-2,056	204,719	-1,237	203,482
Lee	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Lexington	584,952	620,103	-6,358	613,745	-35,151	-20,418	593,328	-8,375	584,952
McCormick	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Marion	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Marlboro	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Newberry	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Oconee	200,000	200,000	340	200,340	0	340	200,680	-680	200,000
Orangeburg	281,729	299,069	-508	298,561	-17,340	-7,444	291,116	-9,387	281,729
Pickens	211,266	260,506	-4,933	255,573	-49,240	-24,629	230,944	-19,678	211,266
Richland	859,226	796,304	7,858	804,162	62,922	33,027	837,189	22,037	859,226
Saluda	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Spartanburg	741,104	666,608	6,717	673,325	74,496	36,516	709,840	31,264	741,104
Sumter	361,683	350,957	499	351,456	10,726	4,789	356,245	5,438	361,683
Union	200,000	200,000	0	200,000	0	0	200,000	0	200,000
Williamsburg	200,000	200,000	0	200,000	0	0	200,000	0	200,000
York	472,976	513,211	-5,694	507,517	-40,235	-21,788	485,728	-12,752	472,976
Totals		14,435,228	0	14,435,229	-1	-1	14,435,228	0	14,435,228
	\$14,435,228.00	\$14,435,228.00							



Allocation Model Change from SFY 2019-20 to SFY 2020-21
28-Jan-20

County	Total Allocation 2019-20	Total Allocation 2020-21	Change from 2019- 20 to 2020-21	Percentage Change
Abbeville	200,000	200,000	0	0.00%
Aiken	412,273	425,127	12,855	3.12%
Allendale	200,000	200,000	0	0.00%
Anderson	453,318	446,884	-6,434	-1.42%
Bamberg	200,000	200,000	0	0.00%
Barnwell	200,000	200,000	0	0.00%
Beaufort	359,250	389,491	30,242	8.42%
Berkeley	504,881	494,064	-10,817	-2.14%
Calhoun	200,000	200,000	0	0.00%
Charleston	735,363	727,862	-7,500	-1.02%
Cherokee	200,000	200,000	0	0.00%
Chester	200,000	200,000	0	0.00%
Chesterfield	200,000	200,000	0	0.00%
Clarendon	200,000	200,000	0	0.00%
Colleton	200,000	200,000	0	0.00%
Darlington	228,592	216,451	-12,141	-5.31%
Dillon	200,000	200,000	0	0.00%
Dorchester	348,845	307,058	-41,787	-11.98%
Edgefield	200,000	200,000	0	0.00%
Fairfield	200,000	200,000	0	0.00%
Florence	396,595	390,550	-6,045	-1.52%
Georgetown	200,000	200,000	0	0.00%
Greenville	1,048,274	1,031,417	-16,857	-1.61%
Greenwood	221,361	233,913	12,552	5.67%
Hampton	200,000	200,000	0	0.00%
Horry	598,303	655,190	56,888	9.51%
Jasper	200,000	200,000	0	0.00%
Kershaw	200,000	200,000	0	0.00%
Lancaster	216,721	207,432	-9,290	-4.29%
Laurens	206,775	204,719	-2,056	-0.99%
Lee	200,000	200,000	0	0.00%
Lexington	613,745	593,328	-20,418	-3.33%
McCormick	200,000	200,000	0	0.00%
Marion	200,000	200,000	0	0.00%
Marlboro	200,000	200,000	0	0.00%
Newberry	200,000	200,000	0	0.00%
Oconee	200,340	200,680	340	0.17%
Orangeburg	298,561	291,116	-7,444	-2.49%
Pickens	255,573	230,944	-24,629	-9.64%
Richland	804,162	837,189	33,027	4.11%
Saluda	200,000	200,000	0	0.00%
Spartanburg	673,325	709,840	36,516	5.42%
Sumter	351,456	356,245	4,789	1.36%
Union	200,000	200,000	0	0.00%
Williamsburg	200,000	200,000	0	0.00%
York	507,517	485,728	-21,788	-4.29%
Totals	14,435,229	14,435,228	-1	0.00%

**American Community Survey 5-year Estimates Comparison 2017 and 2018. Table B17024. US Census Bureau.
Population Changes between 2017-2018**

22-Jan-20

Geographic Area Name

South Carolina
 Abbeville County
 Aiken County
 Allendale County
 Anderson County
 Bamberg County
 Barnwell County
 Beaufort County
 Berkeley County
 Calhoun County
 Charleston County
 Cherokee County
 Chester County
 Chesterfield County
 Clarendon County
 Colleton County
 Darlington County
 Dillon County
 Dorchester County
 Edgefield County
 Fairfield County
 Florence County
 Georgetown County
 Greenville County
 Greenwood County
 Hampton County
 Horry County
 Jasper County
 Kershaw County
 Lancaster County
 Laurens County
 Lee County
 Lexington County
 McCormick County
 Marion County
 Marlboro County
 Newberry County
 Oconee County
 Orangeburg County
 Pickens County
 Richland County
 Saluda County
 Spartanburg County
 Sumter County
 Union County
 Williamsburg County
 York County

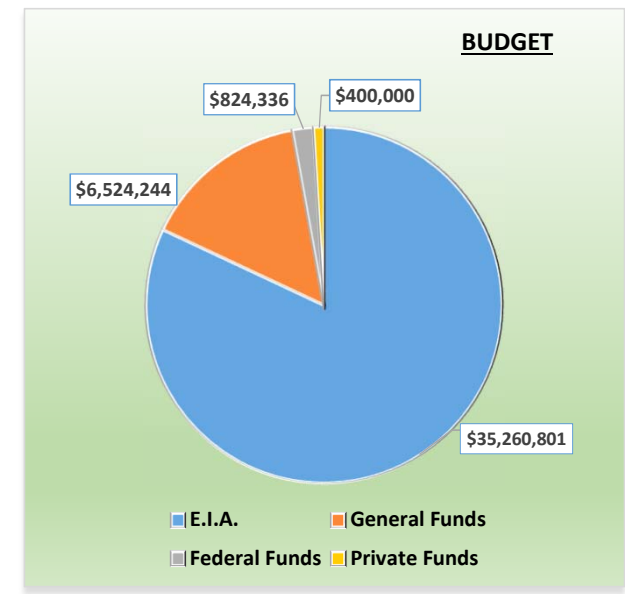
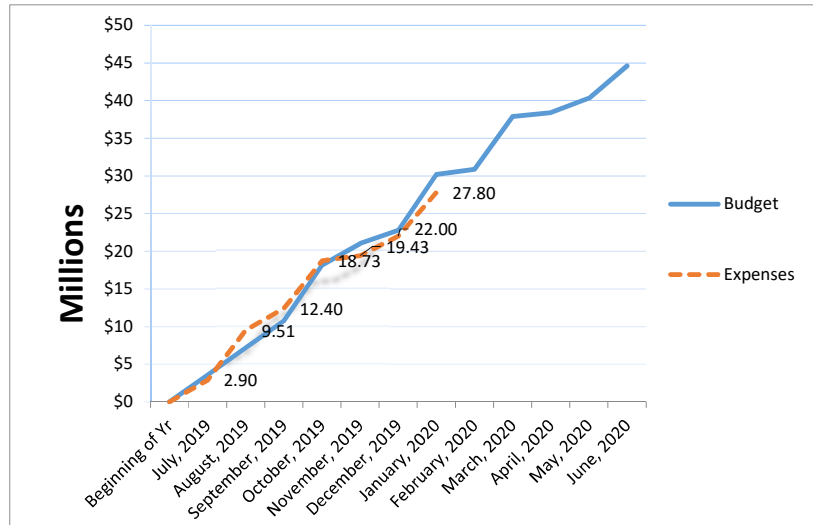
Estimated change in number below age 6 for whom poverty status was determined	Change from 2017 to 2018			Change in County percent of state population below age 6 less than 185% poverty
	Estimated change in number below age 6 less than 185% poverty	Estimated percent change in below age 6 less than 185% poverty		
-139	-5,171	-3.05%		
-49	-112	-11.53%		-0.05%
-38	-76	-1.20%		0.07%
-74	-38	-8.84%		-0.02%
-183	-617	-9.03%		-0.25%
17	84	15.91%		0.06%
-84	42	3.65%		0.05%
-242	-179	-2.94%		0.00%
596	-154	-2.16%		0.04%
-39	41	11.99%		0.03%
31	-497	-4.56%		-0.10%
-88	-85	-3.62%		-0.01%
28	75	5.62%		0.07%
-188	-281	-12.03%		-0.13%
2	19	1.63%		0.03%
-156	-257	-13.05%		-0.12%
36	41	1.43%		0.08%
-160	-71	-4.22%		-0.01%
31	39	1.01%		0.10%
12	-32	-5.07%		-0.01%
-61	-26	-3.28%		0.00%
-39	-420	-7.17%		-0.15%
-45	-35	-1.79%		0.02%
479	-651	-4.23%		-0.11%
175	197	5.96%		0.18%
101	120	15.85%		0.09%
-119	-159	-1.54%		0.10%
-31	-95	-6.00%		-0.03%
-107	-135	-7.63%		-0.05%
128	17	0.64%		0.06%
-40	20	0.71%		0.06%
-112	-206	-23.09%		-0.11%
69	183	2.22%		0.26%
-3	14	5.65%		0.01%
0	-41	-2.61%		0.00%
-5	7	0.69%		0.02%
86	-268	-14.15%		-0.13%
-204	-357	-12.52%		-0.16%
-339	-241	-5.69%		-0.07%
-37	-6	-0.20%		0.05%
370	-671	-5.11%		-0.16%
-34	-261	-26.47%		-0.14%
106	-242	-2.21%		0.06%
-276	-18	-0.35%		0.09%
-14	58	5.35%		0.06%
14	26	2.18%		0.04%
347	77	1.15%		0.17%

FY 2020 FINANCIAL STATUS REPORT

As of
January 31, 2020

Spending Rates

Projected	70%
Actual	65%



PROGRAMS / OPERATIONS	EIA			GENERAL FUNDS & FEDERAL GRANTS			PRIVATE FUNDS			GRAND TOTAL		
	APPROPRIATIONS											
Description	Budget	Expenses	Balance	Budget	Expenses	Balance	Budget	Expenses	Balance	Budget	Expenses	Balance
LOCAL PARTNERSHIPS	14,657,728	10,071,822	4,585,906							14,657,728	10,071,822	\$ 4,585,906
LOCAL PARTNERSHIPS SUPPORT & TECH ASST.	2,518,440	1,216,906	1,301,534				272,000	120,250.00	151,750	2,790,440	1,337,156	\$ 1,453,284
PRIVATE 4-K	15,692,633	8,619,047	7,073,586	6,524,244	6,471,736	52,508			-	22,216,877	15,090,782	\$ 7,126,095
PRESCHOOL DEVT. GRANT				824,336	476,796	347,540				824,336	476,796	\$ 347,540
POLICY & ACCOUNTABILITY	2,392,000	765,531	1,626,469				128,000	58,737	69,263	2,520,000	824,267	\$ 1,695,733
GRAND TOTAL:	35,260,801	20,673,305	14,587,496	7,348,580	6,948,531	400,049	400,000	178,987	221,013	43,009,381	27,800,823	\$ 15,208,558

Notes:

1) Local Partnerships:

- a. Funding Sources: Education Improvement Act (EIA) Funds
- b. Formula allocation cash advances are disbursed on a quarterly basis.
- c. Expenditures reflect disbursements from SC First Steps (state-level)
- d. Does not include local-level actual expenses to staff and vendors

2) Private budgets based on income & prior year cash.

35,260,801	E.I.A.
6,524,244	General Funds
824,336	Federal Funds
400,000	Private Funds

3) LP Support & Technical Assistance

- a. Contracted accounting firm (Manley Garvin, LLC)
- b. Accounting Software network support & Data Housing
- c. Programmatic data housing & network support
- d. Workers' compensation insurance coverage
- e. External programmatic evaluation
- f. Financial audits-annually each LP

3) LP Support & Technical Assistance (cont.)

- g. Does not include local-level actual expenses to staff and vendors
- h. OFS program & finance staff (payroll, rent, contractual, supplies, travel, etc.
- i. Includes LP Countdown to Kindergarten program
- 4) 4K E.I.A. Appropriations includes proviso authorized carry over cash for quality and technology.
- 5) 4K E.I.A. Appropriations includes \$5.9 million of Carry Forward cash.

Donations

FY 2020

As of January 31st, 2020



DATE RECEIVED	GENERAL	DONOR/PAYOR	FUNDS	PURPOSE / COMMENTS
Aug 26, 2019	\$ 100	Executive Dir.	Restricted	SCFS 20th Anniversary Celebration
Sept. 18, 2019	\$ 100	Anonymous	Restricted	SCFS 20th Anniversary Celebration
Sept. 24, 2019	\$ 100	Staff Member	Restricted	SCFS 20th Anniversary Celebration
Nov 12, 2019	\$ 50	Front Stream	Unrestricted	
Nov 22, 2019	\$ 50	Kathleen Moore	Unrestricted	
Nov 25, 2019	\$ 100	Del Webb Tennis Club	Unrestricted	In memory of Hanna Graff
Nov 26, 2019	\$ 250	Board Member	Unrestricted	
Nov 26, 2019	\$ 250	Board Member	Unrestricted	Parents and family caregivers are a child's first and very best teachers.
Dec. 2, 2019	\$ 500	Board Member	Unrestricted	
Dec. 3, 2019	\$ 25	Board Member	Unrestricted	
Dec. 3, 2019	\$ 100	Employee	Unrestricted	Use these funds to continue the momentum from the last few years.
Dec. 3, 2019	\$ 100	Former Employee	Unrestricted	Thank you SC First Steps, you are making a difference.
Dec. 3, 2019	\$ 1,000	Employee	Restricted	In honor of Julie Hussey, and restricted to provide coffee and team-building for staff for which state funds cannot be used.
Dec. 3, 2019	\$ 50	Employee	Unrestricted	They are all our children.
Dec. 5, 2019	\$ 100	Board Member	Unrestricted	Putting dollars where it will count for OUR children.
Dec. 5, 2019	\$ 50	Norma Holland	Unrestricted	
Dec. 6, 2019	\$ 20	Board Member	Restricted	Coffee
Dec.12, 2019	\$ 100	Board Member	Unrestricted	
Dec.17, 2019	\$ 100	Board Member	Unrestricted	Unrestricted donation, gratitude from a Board Member.
Dec. 20, 2019	\$ 100	Employee	Unrestricted	I support the work of First Steps
Dec. 21, 2019	\$ 10	Employee	Unrestricted	Preparing children for school prepares them for life.
Dec. 24, 2019	\$ 500	Employee	Unrestricted	

Dec. 30, 2019	\$ 1,000	Board Member	Unrestricted	General Board Donation-Sponsorship
Dec. 30, 2019	\$ 100	Board Member	Unrestricted	General Board Donation
Dec. 30, 2019	\$ 200	Board Member	Unrestricted	
Jan. 3, 2020	\$ 25	Board Member	Unrestricted	General Board Donation

Sub-Totals: \$ 5,080

GRAND TOTAL: \$ 5,080