Needs and Resources Assessment: Phase I Discussion Guide
Developed by Dione Brabham and Chelsea Richard

__Due to your program officer by December 31, 2019__

For any questions about this discussion guide or the online data tools, contact Chelsea Richard (crichard@scfirststeps.org; 803-734-1620)

Risk Factors for Early School Failure – Ages 0 to 5
For Questions 1-3, use the First Steps Data Collection system.
1. Report the number of children you served in FY2018-2019 that had the risk factors listed in the table below.

Risk Factor	Number of Children Served
TANF Eligibility (50% of Federal Poverty or below)	
Supplemental Nutrition Assistance Program (SNAP - formerly Food Stamps) or Free School Lunches eligibility	
BabyNet (IDEA Part C) or local school district (IDEA Part B) special service eligibility	
Referral Abuse	
Referral Neglect	
Foster Child	
Teenage Custodial Parent	
Low Maternal Education (less than high school graduation)	
Substance Abuse	
Exposure to parental/ caregiver depression	
Exposure to parental/ caregiver mental illness	
Exposure to parental/ caregiver intellectual disability	
Domestic Violence	
Low Birth Weight (5.5 lbs/2500 grams or less) in association with poverty (130% Federal Poverty Level or below) and/or serious medical complications	
Preschool aged child with documented developmental delay.	
English is not the primary language spoken in the home.	
Single parent household and has need of other services.	
Transient/numerous family relocations and/or homeless.	
Incarcerated Parent	
Death in the Immediate Family	
Military Family	
Recent Immigrant or Refugee Family	
Child Removed from Child Care for Behavior	

2. Which three risk factors were most prevalent, i.e. highest numbers, in the children you served from FY2018-2019?

    I.   _____

    II.   _____

    III. _____

3. From the children you served in FY2018-2019, report the prevalence of each race/ethnicity group below.

Race/Ethnicity	%	Race/Ethnicity	%
Hispanic		American Indian/ Alaska Native	
Asian		Black or African American	
Native Hawaiian/ Other Pacific Islander		White	

County Statistics
For Questions 4-12, use the County Profile Data Tool ([here](#)).

4. How many children are there in your county under age 6? What proportion of them are <185% FPL?

5. How many children were enrolled kindergarten on Day 45 in your county in 2018-2019?

6. Compare what you reported in #3 to the race/ethnicity group prevalence estimates reported on the 'County Snapshot' dashboard. If you would like to better serve your Latino population, please fill out this survey [here](#) from SC PASOS (optional).

7. Use the county profile tool 'Rankings' dashboard to report the ranks for your county for the indicators in the table below. Indicators that are not ranked are not listed here.

Category	Indicator	Rank
Population	Total population (Count)	
	Population <6 for whom poverty status is determined (Count)	
	Population <6 (Percent)	
	Population <6 <100% FPL (Count)	
	Population <6 <100% FPL (Percent)	
	Population <6 <185% FPL (Count)	
	Population <6 <185% FPL (Percent)	
	Population <6 <200% FPL (Count)	
	Population <6 <200% FPL (Percent)	
	Population under 1 year (Count)	
	Population under 1 year (Percent)	
	Proportion of all families with children who are in poverty (≤100% FPL; Percent)	
	Live Births (Count)	
Young Mothers	Live Births to Mothers Age <20 (Count)	
	Births to Mothers Age <20 (Rate per 1,000 Live Births)	
Low Birth Weight	Live Births with Low Birth Weight (Count)	
	Low Birth Weight Births (Rate per 1,000 Live Births)	
Low Maternal Education	Live Births to Mothers with Low Education (Count)	
	Births to Mothers with Low Education (Rate per 1,000 Live Births)	
Dual Language Learner	Proportion of those 5 years and older who speak English less than "very well" (Percent)	

8. Which three indicators does your county rank the worst, i.e. closest to a rank of 46, on?

   I.   _____

   II. _____

   III. _____

9. Using the 'Change Over Time' dashboard, which indicator had the largest racial disparity, i.e. largest absolute difference between percentages, in 2017 in your county?

10. Using the 'Change Over Time' dashboard, which indicator had the largest percent change from 1998-2017 in your county? (% change can be calculated by: $\frac{(\%_{2017}-\%_{1998})}{\%_{1998}}$ *100%)

11. Based on your top three risk factors from #2 and the data from the County Profile Data Tool, which risk factor is most underserved in your county, i.e. it is prevalent in your county, but not in the children you served last year.

12. Does any of the data presented in this tool surprise you? (Y/N) If yes, which indicators stand out most?

Providers by Location
For Questions 13-16, utilize the Provider Location Tool (here).
13. What is the highest ABC Quality level available in your county? If none, put N/A.

14. How many providers in your county are not in the ABC Quality system? What proportion is that of all providers in your county?

15. Of those not in ABC Quality, what is the most prevalent license type?

16. How can you utilize these data to inform your quality enhancement and training efforts?

Census Tract Maps

For Questions 17-20, utilize the Census Tract Map Tool ([here](.)).

17. How many census tracts are considered child care deserts in your county?

18. Choose one census tract and answer the following:
    a. Is it considered a child care desert?
    b. What is the ratio of children per licensed child care slot?
    c. What proportion of those ages 3-4 are in child care or preschool?
    d. How many children under age 6 live there?
    e. How many zip codes are in that census tract?
    f. Which zip code takes up the largest part of the census tract?

19. What zip codes should you target to address the child care deserts in your county?

20. Are there particular zip codes you target now? Are they different than those you identified in #19?

WIC Enrollment by County

For Questions 21-22, data will be provided directly to you by your Program Officer. Please do not share this outside of your immediate team and your Board.

21. Which group (pregnant women, infants, or children) have the lowest estimated % need met for WIC in your county?

22. How can you use these data to inform your activities for the next three years?

Overall Reflection

For Questions 23-25, discuss your findings from this guide, as well as the data visualization tools, with your Board and your staff.

23. What more questions do you have that these data bring up?

24. What other data do you want to see visualized?

25. Are there other data tools the state office can provide that would be helpful for you to make decisions about programs or areas to target?