



**Meeting of the Board of Trustees  
August 15, 2019  
1300 Sumter Street, Columbia, SC 29201  
Immediately following the Early Childhood Advisory Council Meeting**

*If you are unable to attend in person, please join the conversation by webinar. Register at:  
<https://attendee.gotowebinar.com/register/6563316260017804045>  
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The meeting is also available by phone at **1-631-992-3221, participant code, 224-751-329.***

**AGENDA**

- I. Call to Order and Approve Agenda (Julie Hussey)  
**Motion:** To adopt the agenda as submitted.  
  
**Motion:** To adopt the June 20, 2019 minutes as submitted.
- II. Executive Committee (Julie Hussey)  
**Attachments:** Committee Report, Executive Committee Minutes  
  
**Motion:** To approve the 2018-2019 Agency Head Evaluation as submitted.
- III. Program and Grants Committee (Jennifer McConnell)  
**Attachments:** Committee Report, Program and Grants Committee Minutes, Grant Review Timeline, Corrective Action Plan Analysis, Minimum Qualifications Analysis, Designated Board Vacancies by Agency, Program Recommended for First Steps Designation as Evidence Based  
  
**Motion:** The Program and Grants Committee recommends that the State Board issue Corrective Action Plans to 10 Local Partnerships in order to document progress towards compliance by local board and staff in meeting the minimum qualifications specified in each plan.  
  
**Motion:** The Program and Grants Committee recommends that the program, Triple P-Positive Parenting Program: Multi-level Implementation, be designated as Evidence Based and added to the State Board list of Evidence Based Programs.
- IV. Finance and Administration Committee (Walter Fleming)  
**Attachments:** Committee Report and Minutes FY2019 Financial Status Report as of July 31, 2019, FY2019 Projected First Steps Annual Funding Sources and Expenditures, FY2019 Donations Report as of July 31, 2019



- V. Strategic Planning and Evaluation Committee (Angel Johnson-Brebner)  
**Attachments:** Committee Report, Strategic Planning and Evaluation Committee Minutes
- VI. Executive Director's Report (Georgia Mjartan)  
**Attachments:** Executive Director's Report, 20<sup>th</sup> Anniversary Celebration Invitation
- IX. Adjourn  
**Motion:** To adjourn the meeting of SC First Steps Board of Trustees