



Childcare Technical Assistant (Part-Time)

Location: 415 South Coit Street, Florence SC 29501

Salary: Negotiable

Hours: 10-15 hours per week

Marion County First Steps is looking for an energetic individual who has expertise with on-site childcare assistance. The person in this position will conduct ongoing monitoring, mentoring, and technical assistance visits to support Marion child care providers participating in the Marion County First Steps facility quality enhancement (FQE) program.

JOB TASKS:

- Assist with the development, implementation, and monitoring of quality improvement plans required as a condition of participation in MCFS FQE.
- Document all provider visits and feedback, and prepare communications as needed.
- Coordinate with SCFS program and regional staff, other agency partners as necessary.
- Assist with SFCFS, CCCCD, and other partners reporting documentation

REQUIREMENTS:

- AA in Early Childhood Education with at least 21 hours of ECE OR Bachelor or higher degree in major other than Early Childhood Education/Child Development with at least 12 hours of ECE coursework.
- A minimum of two years of professional experience with young children in an early childhood education setting.
- Two letters attesting to technical assistance skills and experience.

To apply for this job, please send resumes to:

Attn: Search Committee

Marion County First Steps

415 South Coit Street

Florence, SC 29501

OR email resumes at scott2omega@yahoo.com

You may also call 843-629-0202 for additional information.