



Meeting of the Board of Trustees April 26, 2019

9:30 a.m.

EdVenture Children's Museum, Canal Room, Columbia

- I. Call to Order and Approve Agenda (Chip Stanley)
Motion: To adopt the agenda as submitted.

- II. Public Comment Period
The public is invited to provide comments relevant to the SC Early Childhood Advisory Council and/or South Carolina First Steps during this period. Members of the public wishing to speak must submit a speaker card prior to the meeting's commencement.

- III. Approve February 2019 Minutes (Chip Stanley)
Attachments: February 2019 Minutes
Motion: To adopt the February 2019 minutes as submitted.

- IV. Executive Committee (Chip Stanley)
Attachments: Committee Report, Executive Committee Minutes, Board of Trustees Picture Directory, Infants in the Workplace Personnel Policy

Action Item: Motion to adopt an Infants in the Workplace policy as presented and to incorporate this policy into South Carolina First Steps' Personnel Policies effective immediately. (Requires motion and second – no committee vote)

- V. Finance and Administration Committee (Walter Fleming)
Attachments: Committee Report and Minutes, 2017-2018 990 Form, Horry County First Steps Waiver Request, Allocation Committee Report, Allocation Public Comment, Draft Allocation Model, FY2019 Financial Status Report as of March 31, 2019, FY2019 Donations Report as of March 31, 2019,

Motion: To approve the 2017-18 990 Form as presented by Manley Garvin, LLP

Motion: To approve the Match Waiver Request from Horry County for 2017-18.

Motion: To approve the Draft Allocation Model for implementation effective with the 2019-20 fiscal year, based on the phase-in schedule approved by the Committee.

- VI. Program and Grants Committee (Jennifer McConnell)
Attachments: Committee Report, Program and Grants Committee Minutes, FY20 Formula Funding Grant Application, Formula Funding Grant Cycle Graphic, Home Instruction for Parents of Preschool Youngsters HIPPPY, Evidence Based Program List with pending April 2019, Summary of FY20 Accountability Standards Changes,

FY20 Accountability Standards with track changes, FY19 - FY20 Proposed Allocation Comparison, April 2019 Budget Reallocations to P&G Committee

Motion: The Program and Grants Committee recommends that the program Home Instruction for Parents of Preschool Youngsters (HIPPPY) be designated as Evidence Based and added to the State Board list of Evidence Based Programs.

Motion: The Program and Grants Committee recommends that the State Board adopt the FY20 Partnership and Program Accountability Standards as proposed.

Action Item: Local Partnership 15% Match Requirement - State Board options beyond waiver requests for discussion (Requires motion and second – no committee vote)

“While the Board of SC First Steps may or may not choose to grant a 15% match waiver for a first-year request, the Board will not grant a 15% match waiver for 2 consecutive years. If the Board of Trustees does not grant a match waiver, the State Office of First Steps will recapture from the local partnership's current year state funds the amount equal to the matching funds due, but not raised to meet the 15% match requirement at the conclusion of the prior fiscal year. Once recaptured funds constitute a pool of \$10,000 or more, funds will be distributed through a competitive grants process established by the Board. This policy takes effect for the 2020 Grant Cycle and will be applied to any match requests for waivers beginning with FY 2019.”

VII. Legislative Updates (Sen. Hembree, Sen. Malloy, Rep. Allison, Rep. Govan)

VIII. Executive Director's Report (Georgia Mjartan)

Attachments: Executive Director's Report, Communications Roundup

IX. Adjourn

Motion: To adjourn the meeting of SC First Steps Board of Trustees