Board of Trustees Meeting
June 20, 2024 2:00PM
SC First Steps
via Zoom
Minutes

Trustees Present (15):

Jacque Curtin
Mary Lynne Diggs
Dr. Matthew Ferguson
John Hayes
Mike Leach
Jesica Mackey
Jack McBride
Dave Morley, Chairman
Janie Neeley
Roger Pryor
Mary Anne Scott
Dr. Edward Simmer
Sue Williams
Dr. Amy Williams
Dr. Brenda Williams

Trustees Absent (8)

Rep. Terry Alexander
Dr. Robert Bank
Rep. Shannon Erickson
Sen. Greg Hembree
Constance Holloway
Robert Kerr
Sen. Gerald Malloy
Wes Wooten

Attendees (73)

Georgia Mjartan
Avian Jones
Amber Gillum
Albert Wingate
Alissa Durham
Amy Engle
Anna Taylor
Betty Gardiner
Betty Washington
Beth Moore
Brandie Maness
Candi Lalonde
Carletta Isreal
Caroline Goins
Chelsea Richard
Cheryl Scales
Chiquita Grady
Christine Zamboki
Cindy Galloway
Darnell McPherson
David Lisk
David O'Kelly
Derek Cromwell
Dorian Young
Dorothy Priester
Dwana Doctor
Elizabeth Dudek
Felicia Battle
Fotima Tuxthasonova
Gabrielle Fulton
Gina Beebe
Heather Googe
Iris Ballen-Morant
Jade Wright
Jaiden Branch
Janice Kilburn
Jeanette Samuels
Jenny May
Jon Artz
Joy Mazur
Julie Greer
Kaitlyn Richards
Karen Oliver
Kathy Fitzgerald
Kenna Hoover
Kerry Cordan
Kim Chariker
Kim Trudell
Kristen Martocchio
Kristine Jenkins
LaMyra Sanders-Dukes
Laura Baker
Lis Guimaraes
Lisa Clancy
Mark Barnes
Martha Strickland
Molly Tuck
Patti Wilkes
Rachal Hatton-Moore
Rebecca Wyman
Renita Barksdale
Rhonda Hollingsworth
Samantha Ingram
Sarah Eargle
Shayla Pettigrew
Shelia Cornwell
Sherry Posadas
Stacy Greenwalt
Tammy Compton
Tiffany Outlaw
Tricia Gordon
Tyshica McConner
Vanessa Gross

Mr. Cromwell provided an update on the Local Partnership Program and Grants Committee, where they discussed the formula funding and programmatic grants and discretionary grant funding for the partnerships. They also discussed minor updates to the Family Café programmatic guidelines. Mr. Cromwell shared information on the upcoming Local Partnership Convening. Mr. Cromwell provided information on how carryforward funding with the partnerships is addressed.

Mr. Morley called the meeting to order at 2:13 p.m.

Mr. Morley requested a motion to adopt the agenda. Mr. McBride provided the motion, seconded by Mr. Pryor, and the motion was unanimously approved.

Mr. Morley asked for a motion to approve the April 18, 2024 minutes. Mr. Pryor provided the motion, seconded by Mr. McBride and the motion was unanimously approved.

Chairman Morley reported on the Executive Committee where he shared that the committee met to take action on Local Partnership Executive Director compensation submissions. These actions were taken on behalf of the full board due to their time sensitivity. Ms. Richards provided an update on the implementation of local partnership executive director hiring and compensation policies. Mr. Barnes provided an update on the development and implementation of personnel policies for the local partnerships.

Dr. Ferguson made a motion to adopt the consent agenda, seconded by Dr. Simmer, and the motion was unanimously approved.

a. **Motion:** To approve the Local Partnership Executive Director Hiring, Compensation, and Performance Evaluation Policies and Processes as submitted. (Executive Committee recommends)
b. **Motion:** To approve the Local Partnership Core Personnel Policies as submitted. (Executive Committee recommends)
c. **Motion:** To approve the formula and programmatic recommendations for the 46 local partnerships as presented by SC First Steps staff for grant year 2025 beginning July 1, 2024. (Local Partnership Programs and Grants Committee recommends)
d. **Motion:** To approve the use of READY and recaptured formula funding in the amount of $2,214,232 to provide a one-year extension of discretionary funding to the local partnerships listed in Table 1 for PAT Affiliate, parenting expansion, and PASOs programs. (Local Partnership Programs and Grants Committee recommends)
e. **Motion:** To approve the use of $216,000 in READY recaptured formula funding to 16 local partnerships serving as AmeriCorps sites for FY25: Calhoun, Charleston, Darlington, Dillon, Dorchester, Florence, Georgetown, Greenwood, Lee, Marion, Marlboro, McCormick, Orangeburg, Sumter, Williamsburg, and York. (Local Partnership Programs and Grants Committee recommends)
f. **Motion:** To approve the use of $180,000 un READY recaptured formula funding to award one-year Infrastructure and Capacity grants to the following partnerships: Bamberg, Barnwell, Dillon, Greenwood, Lee, and Williamsburg. (Local Partnership Program and Grants Committee recommends)

g. **Motion:** To approve the recommended changes to the Family Café Program Guidelines for fiscal year 2025, beginning July 1, 2024. (Local Partnership Program and Grants Committee, recommends)
h. **Motion:** To select Parent as Teachers (FY19-20 through FY23-24) as the subject of the next prevalent program evaluation (due November 1, 2025). (Strategic Planning and Evaluation Committee recommends)

Mr. Morley provided information on the executive director hiring process after the announcement of Director Mjartan's resignation.

Mr. Barnes reported on the Finance and Administration Committee where he shared that the committee met jointly with the Executive Committee due to the time sensitive nature of items that required approval. The Executive Committee approved the FY2022 990 Form and the corrective action plan for Kershaw County First Steps. Mr. Barnes share that the organization is in good financial position and on track with expenditures. Ms. Mjartan shared that organization was successful in spending down funding from federal Preschool Development Grant.

Ms. Richards and Mr. Barnes provided updates on the FY24-25 budget request.

Dr. Jenny May presented the results from the Fall 2023 Kindergarten Readiness Assessment. Ms. Gabrielle Fulton shared information on the Pre-K data dashboard that was developed for South Carolina. There was some discussion around the data from the KRA.

Dr. Richard reported on the Strategic Planning and Evaluation Committee where she provided an update on the evaluations of the local partnerships being conducted by Child Trends.

Ms. Mjartan gave an Executive Director's report where she provided an opportunity for other members on the team to provide updates. Ms. Richards gave an update on the Act 81 implementation process for the hiring, compensation, and evaluations of local partnership executive directors. Mr. Barnes provided an update on the Act 81 implementation process of core personnel policies for the local partnerships. Ms. Gardiner provided an update on the organizations grants and fundraising initiatives. Ms. Strickland provided an update on 4K data and it's current growth. Ms. Jones introduced new team members and provided information on the current vacancies.

Dr. A. Williams made a motion to adjourn, seconded by Dr. Ferguson, and the motion was unanimously approved.

The meeting was adjourned at 3:24 p.m. by Chairman Morley.

South Carolina
Early Childhood
Advisory Council

Early Childhood Advisory Council Meeting
June 20, 2024, immediately following the SCFS Board of Trustees Meeting
SC First Steps
Minutes

Council Members Present (16):

Jacque Curtin
Mary Lynne Diggs
Dr. Matthew Ferguson
John Hayes
Mike Leach
David Lisk
Jack McBride
Dave Morley, Chairman
Janie Neeley
Dorothy Priester
Roger Pryor
Mary Anne Scott
Dr. Edward Simmer
Sue Williams
Dr. Amy Williams
Dr. Brenda Williams

Council Members Absent (9):

Rep. Terry Alexander
Dr. Robert Bank
Rep. Shannon Erickson
Sen. Greg Hembree
Constance Holloway
Robert Kerr
Jesica Mackey
Sen. Gerald Malloy
Wes Wooten

Attendees (49)

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Albert Wingate
Alissa Durham
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Chelsea Richard
David O'Kelly
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Sherry Posadas
Stacy Greenwalt
Tammy Compton
Tiffany Outlaw
Tricia Gordon
Tyshica McConner

South Carolina
Early Childhood
Advisory Council

The meeting was called to order at 3:26 p.m.

Mr. Pryor provided the motion to adopt the agenda, seconded by Dr. A. Williams, and the motion was unanimously approved.

Dr. Simmer provided a motion to approve the April 18, 2024 minutes, seconded by Dr. A. Williams, and the motion was unanimously approved.

Dr. Richard provided context about the early childhood integrated data system policy statements. Dr. A. Williams made a motion to approve the Data Governance Membership Policy, seconded by Ms. Neeley and the motion was unanimously approved.
Dr. Simmer made a motion to approve the Data Governance Meeting Policy, seconded by Dr. Simmer and the motion was unanimously approved.
Ms. Curtin made a motion to approve the Data Governance Formation of Project Teams Policy, seconded by Dr. A. Williams and the motion was unanimously approved.
Ms. Curtin made a motion to approve the Data Governance Program Participation Policy, seconded by Dr. Simmer and the motion was unanimously approved.
Mr. McBride made a motion to approve the Data Governance Data Ownership Policy, seconded by Mr. Pryor and the motion was unanimously approved.

Ms. Gillum provided an update on the Child Care and Development Fund (CCDF) State Plan. She shared the changes to the plan that are from the changes to the 2024 federal rule in the following areas: 1) lowering family costs for child care; 2) improving payments to child care providers; and 3) making family enrollment easier and faster.

Dr. Ferguson shared the success of First5SC application in school districts in Allendale and Williamsburg counties.

Ms. Gillum reported on the Interagency Collaboration Committee and their progress on the SC Birth Through Five Plan data sources. She stated that they are in the process of reviewing the status of the 2024 priorities for the plan.

Ms. Mjartan reported on the activities of the ECAC. She provided an update on Palmetto PreK analytics and First Five SC analytics. She provided an update on the work of First Five For All and recent national presentations.

Chairman Morley made a motion to adjourn the meeting, seconded by Dr. Ferguson, and approved unanimously.

The meeting adjourned at 4:06 p.m.