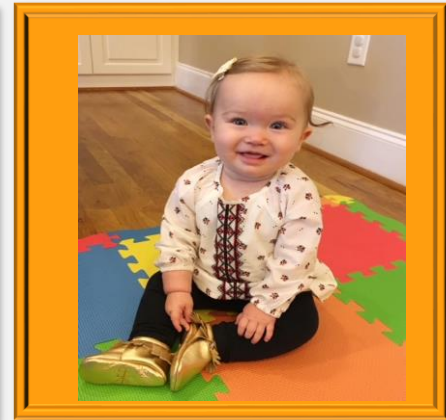# 2018 October Leadership Webinar

October 16, 2018
10:00am - 11:30 am

To access this meeting by voice, please dial
888-537-7715,
participant code 43126552#

FIRST STEPS
Getting children ready for school.
SOUTH CAROLINA

Today's Agenda

1. Welcome

2. Executive Directors Report

    2020 Budget Request

3. Community Relations Councils – Saundra Ligon and Patrick Montgomery

4. Preschool Development Grant - Birth to 5

5. #y'altogether SC / Giving Tuesday

6. Finance Update

7. Data System Update

8. 4K – Partner opportunities and more

9. PAT – Training dates and more

10. Announcements / Key Partnership Dates

Executive Director's Report

2020 State Budget Request

- $5,000,000 - **Early Childhood Innovation Grants**: Tax Credit to fund competitive grants to local partnerships that incentivize and support measurable outcomes, leveraging of resources, program expansion and program enhancement.

- $737,448 - **Data and outcomes-tracking system** to meet the requirements described in statutes. One time cost to purchase system ($595,000) plus recurring costs of one FTE to manage and monitor, and for licenses and maintenance ($142,448).

- $105,000 - **State Office Information Resource Coordinator** to provide management and oversight of Information Technology needs.

Executive Director's Report

State Office Staffing Update

- Program Officer position – Jonathan Artz will be returning November 2

- Communications Director – job posted

- Communications Coordinator for Local Partnerships – job posted, interviews to begin shortly

Executive Director's Report

Grant Opportunities

AmeriCorps

- AmeriCorps member would provide direct service
- Local Partnership would be AmeriCorps Grantee with State Office providing co-funding

School Improvement Council - Carolina Family Engagement Center

- First Steps will receive $10,000 in year 1 funding for:
  - Printing and distribution of the Profile of the Ready Kindergartener Brochure
  - Stipends to support Local Partnerships in integrating their early childhood-focused boards with the community infrastructures the SIC Grant will be developing with this funding to ensure smooth transitions for children across all stages of their schooling
- First Steps will provide some match through existing CTK programs

Executive Director's Report
Local Partnership Grant Opportunity

Early Childhood Innovation Grants:

Competitive grants that incentivize and support measurable outcomes, leveraging of resources, program expansion and program enhancement. The intent of the grants are to reward outstanding performance of existing programs and services.

- Total funding available for competition: $100,000 (state and private funds)
- Minimum grant award amount: $10,000
- Partnership must be in good standing
- Goal: award grants at State Board Annual Meeting, December 6, 2018

Proposed Application Elements:

- Timeline for implementation
- Detailed budget – include in budget narrative components that can be prioritized so that grant reviewers can consider partial funding if necessary
- Evaluation Plan – including outputs and outcomes
- Link to Partnership Comprehensive Plan's identified goals

Community Relations

Contact: Saundra Ligon, Program Coordinator

Saundra@schac.sc.gov

803-737-7838

What is Community Relations?

"Community Relations" is the fostering of better relationships within a community through organized efforts to bring together cross- sections of people to resolve mutual issues which include, but are not limited to, law enforcement, education, business practices, government, and public accommodations.
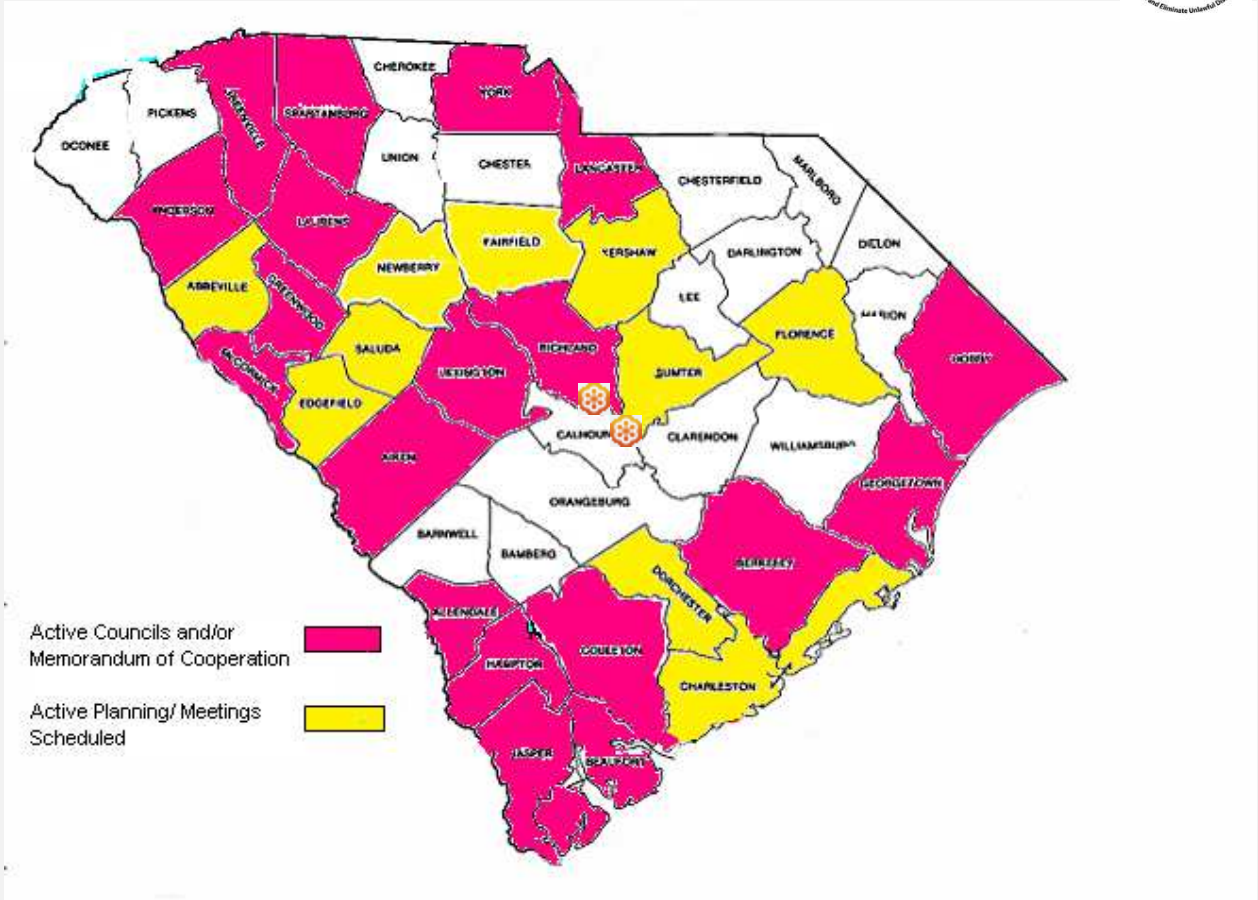
Community Relations Councils

- Established throughout the state at local community levels to resolve problems locally
- Mission of Human Affairs Commission is to work through these councils to carry out its mandate to improve relationships among the citizens of South Carolina
- Counties considered geographical boundaries for operation of local councils
- 18 existing councils state wide
- Focus is "Quality of Life" issues

Community Relations Councils Statewide (FY 16-17)

PDG B-5 Competition

The Departments of Health and Human Services and Education (collectively, the Departments) are holding a competition for:

Preschool Development Grant Birth through Five

(PDG B-5) Initiative, CFDA Number 93.434

Purposes of the PDG B-5 Initiative

- **Develop, update, or implement a strategic plan** that facilitates collaboration and coordination among existing programs of early childhood care and education in a mixed delivery system across the State;

- More efficiently use existing Federal, State, local, and non-governmental resources to **align and strengthen the delivery of existing programs**;

Purposes of the PDG B-5 Initiative
(continued)

- **Encourage partnerships** among the wide range of ECE programs and service partners that make up the B-5 Early Childhood State System;

- **Expand parental choice and knowledge** about existing programs; and

- Enhance school readiness for children from low-income and disadvantaged families, including during children's **transition into elementary school** by **sharing best practices** between and among ECE providers.

Five Required Activities

- *Activity One:* Conduct or update a thorough statewide birth through five needs assessment of the availability and quality of existing programs/services in the State.

- *Activity Two:* Develop or update a strategic plan, based on needs assessment results, that recommends collaboration, coordination, and quality improvement activities among existing programs.

- *Activity Three:* Maximize parental choice and knowledge; promote and increase involvement by parents and family members in the development and transition of their children.

Five Required Activities

(continued)

- *Activity Four:* Share best practices among early childhood care and education program providers in the State to increase collaboration and efficiency of services, including to improve transitions from such programs to elementary school.

- *Activity Five:* **After activities one and two are completed,** improve the overall quality of early childhood care and education programs in the State.

- Additional emphasis on data (integrating systems) and evaluation.
  <u>Note</u>: Work on Activities Three and Four can begin at the start of the grant period.

Award Information

- Extended deadline for NC/SC: November 20
- Award Floor = $500,000
- Award Ceiling = [$15,000,000*](#)
- Match Requirement = minimum of 30%
- Project Period = 12 months*
- *Specific to funding for Activity Five, States must seek funding appropriate to the anticipated grant time remaining after the statewide birth through five needs assessment and related strategic plan that meet the descriptions and requirements in this FOA have been completed, submitted, and approved by the Departments.
- ***States awarded initial grant funding will be eligible to apply for renewal funding for years 2-4.**

Initial vs. Renewal Grant

Initial Grant = Improving the Existing System
- Needs assessment
- Strategic planning
- Making the existing system easier to navigate for families
- Addressing gaps related to transitioning from one part of the system to another, and particularly to elementary school
- No creation or expansion of services to children in Year 1

Renewal Grant = Implementing the State B-5 Strategic Plan
- Potential for funding Yrs 2-4

Where We Are

- SCDSS will be the lead agency
- Large role for SC First Steps and the ECAC Stakeholder input:
- Large stakeholder meeting, request for "pitches"
- Teams 1-6 each have met 2x
- Vision Statement input
- Lead team (SCFS and DSS) attended BUILD state team meeting in Chicago Oct. 9-10

Opportunities for Local Partnerships, Year 1*

- Serve as convener for Needs Assessment, Strategic Planning work
- Benefit from activities re: maximizing parent choice and knowledge:
    - Online resources (parent portal)
    - Local portal resources (Help Me Grow, PASOS)
    - Public awareness resources (Palmetto Basics, etc.)
- Professional development
- Transition resources:
    - Countdown to Kindergarten expansion

Proposed activities, pending final decision by core team.

#GIVINGTUESDAY

#yalltogetherSC

What is it? Why Participate?

Tuesday, November 27
Goal: Building Community Engagement Through Social Media.

Engaging for ImpACT - giving time, skills, voice, money, encouragement, thanks, kindness.

Joan Garry Interivew with Henry Timms

6 Week Social Media Campaign - 10/23 – 12/4

Together Tuesdays Webinars at 11:27am

Social Media Strategies/Calls to Action

Each Wednesday - 6AM City will share in Greenville, Charleston and Columbia.

Throughout the week Together SC/SC First Steps will share and amplify your actions

On Fridays we will aggregate using the hashtags and share with media/celebrate the week's work.

YOUR JOB– grab TogetherSC content, make it meaningful to your peeps, and express your togetherness. Learn More and Sign Up! – yalltogethersc.org

Finance Update

Carry Forward Policy

- Carry forward should be added to your budget spending plan through a budget reallocation before December 14, 2018.

- If the use of carry forward was not approved during the Renewal Plan Process, your board must approve use of carry forward funds.

- If carry forward funds are being used to begin a new program that was not included in your FY19 Renewal Plan, you must first seek approval from the State Board Program and Grants Committee (next meeting will be November 28, 2019).

Finance Update

Process for Verifying Staffing Time Study results with Budget Spending Plan Cost Allocation

- – Once period for time sheet study is complete – send time sheets along with summary analysis to Finance Office

- – If time sheet %'s are in line with BSP cost allocation %'s, then no further documentation is necessary

- – If time sheet %'s do not reflect BSP cost allocation %'s, then BSP must be adjusted to reflect proper time allocated to each program based on actual time sheets. Finance office will assist you in making the appropriate adjustments

Data System Update

September 1: Deadline to have programs registered and Projected to Serve entered

October 31: first quarter data deadline

October 31: CTK 2018 data entry deadline

Cases Data Entry Training:

https://attendee.gotowebinar.com/recording/1506508345012799233

Child Care Data Entry Training:

https://attendee.gotowebinar.com/recording/9371616782713163

Data System Update

New/recent changes:

- Program Supervisor login

- New consent form available English and Spanish

- Race/ethnicity for clients, program staff, child care staff
  - data entry question

- CLASS assessment available

- Well-child visit available

- Updated staff trainings and certifications

Data System Update

NEW: Program Supervisor login

- Allows program supervisors to view and enter data for all vendor logins within the same program code (great for PAT supervisors with multiple staff)

- Program supervisors may delete members of a case record (but not the entire case)

- How to obtain a program supervisor login: request in the usual way using the FY19 Data Use Agreement form located on the FSDC web site. There is a new Program Supervisor category on the form.

Data System Update

Race/ethnicity changes:

The race/ethnicity data fields are being changed to match PowerSchool for clients and staff.

- Instead of a drop down, there will be individual Race check boxes for:
    - RaceA (Asian),
    - RaceB (Black or African American),
    - RaceI (American Indian or Alaska Native),
    - RaceP (Native Hawaiian or Other Pacific Islander),
    - RaceW (White),
    - and one check box for Hispanic ethnicity.
- Multiple race check boxes will be able to be checked.
- Timeline: soon … (this week for clients)
- Current data will transfer EXCEPT: Hispanic clients will have no race entered, and data will need to be entered for clients who identify as multiple races

Data System Update

Case Assessment Selection for ElgatoKash

Return to Case List

Select an assessment type to view, edit or enter:

Keys to Interactive Parenting Scale (KIPS)

Adult\Child Interactive Reading Inventory (ACIRI)

ASQ and Other Assessments/Screenings

Well-Child Visits

LSP Assessments

M-CHAT Assessments

0 AC / 0 KP / 0 ASQ / 1 WCV / 0 LSP

Well-Child Visit Information

Date of Visit:

08 ▼ / 20 ▼ / 2018 ▼

Name of Child:

▼

Visit Type:

▼

Were concerns identified during the visit?

☐ Concerns identified

Save Well-Child Visit

Well-Child Visits (new screen)

= 2nd outcome measure reported on APR for all First Steps-funded PAT affiliates, starting in 2018-19

- Enter from the Assessment screen

- Count appears on main screen

- Well-Child Visit Report under development for which cases are "current" for well-child visits

Data System Update

Case Data for School Transition Programs:

- CTK Data Entry training, handout available
- School Transition programs (407x) now have CTK fields, included in CTK Report

Child Care Data:

- "Palmetto Shared Services" added to additional support list (Center Information)

To Come:

- Demographics Reports
- Well-Child Visits Report
- LSP Report
- ERS screen changes

SC First Steps 4K News

- Enrollment is **always** on-going in our 4K classrooms. There are still eligible four year olds who are going unserved. Maybe in your county?
- November 9- Regional PD day, 4K class closed
- November 13- Day #60, 1st Progress Report

We look forward to working with
Local Partnership Teams!

Please check http://scfirststeps.com/4k/ to stay abreast of 4K centers in your counties!

SC First Steps 4K News

FY19, Proviso 1.83, First Steps 4K Underserved Communities

Eligible Counties:

Abbeville, Aiken, Anderson, Barnwell, Cherokee, Chesterfield, Clarendon, Dorchester, Horry, Kershaw, Laurens, Lee, Lexington, Marlboro, Richland, Spartanburg, Union, and York

This is a great opportunity for the identified 18 counties to expand high quality 4K slots. Do you know an existing site that would like to expand or a new center possibility? The intent of the proviso is to open more 4K (CERDEP) private provider slots for students residing in communities with 4K funded districts. This proviso has possibilities for creativity and partnership written all over it!

Contact Martha for more information.

4K Territories:

Cassandra Legette, Lead * - Richland, Sumter

       Suzanne McGougan*- Chester, Chesterfield, Fairfield, Kershaw, Lee, York

       Carla Brown * - Anderson, Greenwood, Laurens, Oconee, Pickens

       Sharon Bruton * - Cherokee, Spartanburg, Union

       Anna Henrickson * – Aiken, Richland

       Meada Fogle *- Aiken, Barnwell, Bamberg, Orangeburg, Edgefield

Kristine Jenkins, Lead **- Horry, Marion, Sumter

       Nancy Ziobro **- Georgetown, Horry, Williamsburg

       Cindy Galloway **- Horry, Marion

       Shayla Pettigrew-** Darlington, Dillon, Florence, Marlboro

       TBD- Sumter

Joy Mazur, BLOOM coordinator - Lexington, Newberry, Richland

       Lorie Caldwell **- Allendale, Beaufort, Berkeley, Colleton, Dorchester, Hampton, Jasper

       TBD- Lexington, Aiken

First Steps 4K 2018-2019

Parents as Teachers Training

Training Dates

Oct. 29-30 Foundational 2 Training in Raleigh, NC

Oct. 30 LSP Training (register by Oct. 26th) Cola

Oct. 31 ACIRI Training (register by Oct. 26th) Cola

Nov. 1 ASQ-3 and ASQ-SE2 (register by Oct. 26)

Nov. 6 Don't forget to VOTE!

Nov. 14-15 Make up MI training in Columbia

December 6-7 SC Parenting Conference & First Steps' EC Summit—Registration OPEN now!

SC Represents at Nat'l PAT Conference

SC Parents as Teachers

New Quality Endorsement Affiliates Announced Oct. 11, 2018

Congratulations to the following SC Affiliates:

Children and Families Sharing/ Bamberg SD One

Florence County PAT/ Florence SD One

Parents as Teachers/Marlboro SD

Newberry Parenting/ Family Literacy Program / Newberry SD

Parents as Teachers Data

Outcome DATA Collections for SCFS Affiliates

Outcome Assessment One: KIPS
NEW Outcome Assessment Two: Well Child Visits

- Track well-child visits this new program year.
- Track this on the PAT Child Health Form for each family that you served.
- Parents can report dates to you at enrollment and then as they occur you will document the dates.
- **Data System is READY!**

Parent "Pre" and "Post" Survey Link

https://www.surveymonkey.com/r/FXBWPYR

Deadline for CTK SCFS Data
System & Parent Surveys in
Survey Monkey data entry:
October 31

CTK Home Visitor and CTK 5K Teacher Surveys will be available next week

REGISTRATION NOW OPEN!

2018 SC Summit on Early Childhood

&

South Carolina Parenting Conference

Changing the Readiness Narrative: It's All About Relationships!

DECEMBER 6 - 7, 2018

Columbia Metropolitan Convention Center

FIRST STEPS
SOUTH CAROLINA

SOUTH CAROLINA
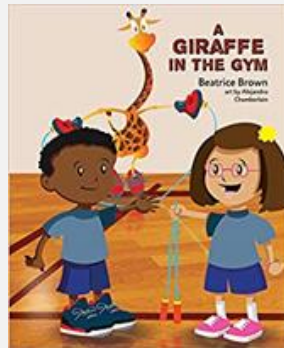Early Childhood Advisory Council

SC Parenting Conference
December 6th, 2018

Beatrice Brown, Children's Book Author and Retired Educator

Constance Gully, President/CEO of Parents as Teachers National

FIRST STEPS

Getting children ready for school.

SOUTH CAROLINA

2018 Summit on Early Childhood

Changing the Readiness Narrative:

It's All About Relationships!

Junlei Li, Ph.D.

Dr. Li holds the Saul Zaentz Senior Lectureship in Early Childhood Education at Harvard Graduate School of Education. He is the former director of the Fred Rogers Center for Early Learning and Children's Media in Pittsburgh, PA.

Laura Jana, M.D.

Nationally recognized Pediatrician, educator, author, and health communicator, Dr. Jana finds connections across disciplines and crystallizes big ideas into far-reaching, real-world applications.

December 7, 2018

Columbia Metropolitan Convention Center

Registration details coming soon

#allaboutrelationships

Announcements

Child Well-Being Coalition meeting

- October 31, 2018 from 10:00-12:30, Brookland Baptist Church

- Follow this link to register and join us for lots of treats--no tricks! (Halloween costumes optional!)

October 15 to 19 – Program Officers (Kim and Carletta) attending ECERS Training (child care quality assessment instrument) in Raleigh, NC

Announcements

Together SC
ALLIES FOR GOOD

Midlands Fall "Allies for Good" Gathering

- Thursday, Oct 25th, 4 to 5:30pm
- Historic Columbia's Gardens of the Woodrow Wilson Family Home 1705 Hampton Street, Columbia
- Register: Midlands Allies for Good gathering

SAVE THE DATE - 2019 Non-Profit Summit – Greenville, March 11th – 13th

- Proposals for summit being accepted now
- First Steps session at summit- ideas?

Key Partnership Dates

- <u>October 26</u> – First Steps State Board of Trustees meeting, 11 AM to 1 PM, Edventure Children's Museum

- <u>October 31</u> – First Quarter Data Deadline, CTK data entry deadline

- <u>November 2</u> – First Steps Webinar for Certified TA Providers and Trainers, 10 to 11:30 AM

- <u>November 20</u> – First Steps Monthly Leadership Webinar, 10 to 11:30 AM

- <u>December 6</u> - First Steps Board of Trustees Annual Meeting, 3pm – 5pm, Columbia Metropolitan Convention Center

Key Partnership Dates

Done?	September	Due By
	Complete vendor and program registration, Projected to Serve in FSDC	**9/1/2018**
	Prepare **Partnership Annual Report, Numbers Served Spreadsheet,** and **2017-18 Child Care Training Summary**	10/1/2018
	Prepare Compliance Plan for any conditional approvals (if applicable), obtain board approval and submit to SCFS TA	**9/30/2018**
	Prepare **Child Care Training Plan** (if applicable) for 2018-19	10/1/2018
	Upon request from the auditor, compile signed board minutes from 2017-18, email to auditor and SCFS TA	10/1/2018
	Work on any **Comprehensive Plan** updates, if necessary	12/1/2018
	Monitor the recruitment of clients to your programs, check that pre-assessments are completed	
	Monthly data check, all strategies (data entered w/in 30 days of service)	
	Monitor program staff and vendors for compliance with program standards, progress toward strategy objectives	
	Progress check: Resource Development Plan. Per TogetherSC training: have you this week/month: a) Called a potential partner? B) Thanked a donor? C) Met with a member of your board?	
	Monthly check: Ethority reports	
	If your last needs and resources assessment was completed in 2015, work on update (template available)	12/31/2018
	Progress check: Community Education and Outreach Plan. If your partnership uses social media (Facebook, etc.) make sure you are posting several times each week. Please like and share I CAN messages!	
	Progress check: state-local teams	

Several items are due by October 1:

1. Annual Report items:
   a) AR
   b) Matrix
   c) CCT summary
2. CCT Plan
3. Compliance Plan (for counties with conditional approvals)

Key Partnership Dates

Done?	October	Due By	A
	Submit Partnership Annual Report, Numbers Served Spreadsheet, and 2017-18 Child Care Training Summary	**10/1/2018**	
	Submit Child Care Training Plan (if applicable) for 2018-19	**10/1/2018**	
	Submit signed board minutes from 2017-18 electronically to SCFS TA when sent to auditor	**10/1/2018**	
	Monthly data check, all strategies, **Qtr 1 (July-Sept) data deadline**	**10/31/2018**	
	Quarterly check: vendor contracts, vendor invoices, in-kind documentation; amend contracts and reallocate budget as needed		
	Quarterly check: progress on conditional approvals, following Compliance Plan		
	Monitor program staff and vendors for compliance with program standards, progress toward strategy objectives		
	Work on any Comprehensive Plan updates, if necessary	12/1/2018	
	If your last needs and resources assessment was completed in 2015, work on update (template available)	12/31/2018	
	Receive official carry-forward amount and develop carry-forward plan. Request board approval for use of carry-forward funds if not already obtained as part of the partnership's Renewal Plan. Provide written justification for carry-forward exceeding 15% of current year's allocation, if applicable.	12/31/2018	
	Progress check: Resource Development Plan. Plan your Giving Tuesday (11/27/18) and/or year-end giving campaign!		
	Monthly check: Ethority reports		
	Progress check: Community Education and Outreach Plan. Have you kept your legislative delegation informed of the great work you are doing this year? Invite them to visit your programs while the General Assembly is in recess.		
	Progress check: state-local teams		