

Appendix C: Resources Related to the Quality Standards

NOTE: Unless otherwise indicated, the pathway to all resources begins as follows: Ebiz > O.L.I.V.E.R. >  > WORKSPACES >

<p>KEY MIL = Model Implementation Library AIM = Affiliate Implementation Manual DIM = Data in Motion Manual QEIP =Quality Endorsement & Improvement Process</p>

Essential Requirement or Standard	Resource	Where to find the resource
Essential Requirements		
Overall	Essential Requirements - <i>beginning July 2018</i>	Ebiz > Login page > scroll down to Final Updates to PAT Essential Requirements > MI > Library > MI > Supervisor's Handbook
	TA Brief: Implementing the Essential Requirements with Fidelity	> MI > Library > MIL > TA Briefs, TA18
ER #4	Guidance for Reflective Supervision	> MI > Reflective Supervision > MI > Library > MIL >TA Briefs, TA38c
ER #7	Affiliate and Individual Renewal Information	> MI > Customer Support > FAQ > How do I renew my affiliate?
	Family Centered Assessments that Align with all Seven PAT Required Areas	> MI > MIL > AIM, Appendix I
ER #8	TA Brief: Family-centered Assessment	> MI > Library > MIL >TA Briefs, TA8
ER #10	Personal Visit Planning Guide	> MI > > Supervisors > Personal Visits > MI > PAT Records > Personal Visit
ER #11	TA Brief: Intensity Matters	> MI > Library > MIL >TA Briefs, TA 31
ER #12	TA Brief: Establishing and adjusting caseload size	> MI > Library > MIL >TA Briefs, TA5
ER #14	TA Brief: Vision Screening and Surveillance	> MI > Library > MIL >TA Briefs, TA38i
ER #15	Approved developmental screening tools for children	> MI > MIL > AIM, Appendix J
	TA Brief: Developmental Screening and Surveillance	> MI > Library > MIL >TA Briefs, TA3 > MI > MIL > AIM, PAT Services > Child Developmental Surveillance & Screening > MI > MIL > DIM > Developmental Surveillance & Screening Documentation

Essential Requirement or Standard	Resource	Where to find the resource
ER #16	TA Brief: Developmental Screening and Surveillance	> MI > Library > MIL >TA Briefs, TA3 > MI > MIL > AIM, PAT Services > Child Developmental Surveillance & Screening > MI > MIL > DIM > Developmental Surveillance & Screening Documentation
ER #18	TA Brief: Using the PAT Parent Satisfaction Survey with Families	> MI > Library > MIL >TA Briefs, TA16
	PAT Parent Satisfaction Survey	> MI > PAT Records > Parenting Outcomes & Participant Satisfaction > Parent Satisfaction Survey
ER #20	Outcomes Essential Requirement Guidance	> MI > Library > MIL > Supervisor's Handbook
	Outcomes Essential Requirement FAQs	
	Approved tools for measuring parenting outcomes	> MI > MIL > AIM, Appendix K
Infrastructure & Leadership		
Overall	Meeting the Quality Standards Video Series: Role of a Supervisor Part 1 and Part 2	> MI > QEIP > Standards Series > Quality Standards Video Series: Role of a Supervisor Part 1 and Part 2
Standards 6, 8	Example Policies and Procedures	> MI > Library > MIL > Supervisor's Handbook > MI > Supervisors > Quality Assurance
	PAT Affiliate Policies and Procedures- what should be addressed	> MI > MIL > AIM, Appendix E
	TA Brief: Policies & Procedures	> MI > Library > MIL >TA Briefs, TA33 and TA11
	TA Brief: Family Engagement and Exit Policy and Procedures	
Standard 7	TA Brief: Protocols	> MI > Library > MIL >TA Briefs, TA37
Standard 11	TA Brief: Establishing and adjusting caseload size	> MI > Library > MIL >TA Briefs, TA5
	The Overall Picture	> MI > Library > MIL > AIM, page 35
Standard 13	Building a Strong Affiliate Advisory Committee Toolkit	> Advocacy > Toolkits > Building a Strong Affiliate Advisory Committee Toolkit
	Administration and Advocacy	> MI > Library > MIL > Infrastructure, Administration & Advocacy
	Building a Strong Affiliate Advisory Committee Video, Slides, Toolkit	> Advocacy > Self-paced Learning > Building a Strong Affiliate Advisory Committee > Video, Slides, Toolkit
Evaluation & Continuous Quality Improvement		
Standard 1	Data in Motion: A Manual for Documenting Family Data, Services and Impact	> MI > PAT Records > Getting Started with Data in Motion > MI > MIL > Data in Motion Manual (DIM)

Essential Requirement or Standard	Resource	Where to find the resource
	PAT Records	> MI > PAT Records
	Data Collection and Documentation of Services	> MI > Library > MIL > Supervisor's Handbook, Section V > MI > Supervisors > Quality Assurance > Policies and Procedures – Example, Section V
	Required Family File Contents	> MI > QEIP > QEIP Resources > QEIP Manual, Appendix H
Standard 2	Quality Assurance Blueprint	> MI > Library > MIL > Supervisor's Handbook
	Quality Assurance Blueprint for Penelope	> MI > Supervisors > Quality Assurance > Quality Assurance Blueprint; Quality Assurance Blueprint for Penelope
Standards 3, 4	Continuous Quality Improvement Guidance	> MI > Library > MIL > Supervisor's Handbook
	PDSA Worksheet	> MI > Supervisors
Standard 5	Outcomes Essential Requirement Guidance	> MI > Library > MIL > Supervisor's Handbook
	Outcomes Essential Requirement FAQs	> MI > Supervisors
Staff Selection & New Parent Educator Development		
Standard 2	Sample parent educator job description	> MI > Library > MIL > AIM, Appendix F
	Sample supervisor job description	
Standard 6	Guiding the new parent educator	> MI > Library > MIL > AIM, pages 19-20
Standard 8	Personal Visit Observation Tool	> MI > Library > MIL > Supervisor's Handbook
	Group Connection Observation Tool	> MI > Supervisors
Supervision & Professional Development		
Overall	Quality Standards Video Series: Role of a Supervisor Part 1 and Part 2	> MI > QEIP > Standards Series > Quality Standards Video Series: Introduction & Role of a Supervisor Part 1 & Part 2
Standard 2	Reflective Supervision Toolkit	> MI > Reflective Supervision
	Considering Ethical and Professional Behaviors: A PAT Perspective	> MI > MIL
	Individual, Reflective Supervision	> MI > > MIL > AIM, pages 16-18 > MI > Reflective Supervision
Standard 5	Personal Visit Observation Tool	> MI > > MIL > Supervisor's Handbook > MI > Supervisors
Standard 6	Group Connection Observation Tool	> MI > > MIL > Supervisor's Handbook > MI > Supervisors
Standard 7	Core Competencies Self-Assessment	> MI > MIL > Supervisor's Handbook > MI > Supervisors

Essential Requirement or Standard	Resource	Where to find the resource
Service Initiation & Participation		
Standard 1	Example Policies and Procedures Appendix A: Recruitment Plan-Suggested Format	> MI > MIL > Supervisor's Handbook > Example Policies & Procedures, Appendix A
	Recruitment Plan	> MI > MIL > AIM > Recruitment and Retention of Families
Standard 7	Sample participation agreement and consent for services	> MI > MIL > AIM, Appendix H > MI > PAT Records
	TA Brief: Participation Agreement and Consent for Services	> MI > Library > MIL > TA Briefs, TA28
Standard 10	Transition Plan	> MI > Library > MIL > DIM, Family Data Part 4, Exit & Transition Documentation > MI > PAT Records
Standard 11	Family Service Record and Exit Summary	> MI > Library > MIL > DIM > Family Data Part 4, Exit & Transition Documentation > MI > PAT Records
Assessment & Goal Setting		
Standards 3-5	Goal Setting	> MI > Library > MIL > AIM > PAT Services
Standards 6, 8	Goals Record	> MI > Library > MIL > DIM > Family Data Part 3, Goal Documentation > MI > PAT Records
Personal Visits		
Overall	Quality Standards Video Series: Personal Visits Videos 1 and 2	> MI > QEIP > Standards Series > Quality Standards Video Series: Personal Visits, Part 1 and 2
Standard 3	Parents as Teachers Personal Visit Record	> MI > Library > MIL > DIM > Personal Visit Documentation > MI > PAT Records
Group Connections		
Overall	Quality Standards Video Series: Group Connections Video	> MI > QEIP > Standards Series > Quality Standards Video Series: Group Connections
Standard 5	Group Connection Planning Guide and Record	> MI > MIL > DIM > Group Connection Documentation > MI > PAT Records
Standards 7-11	Group Connections	> MI > Library > MIL > AIM > PAT Services
Screening		
Overall	Quality Standards Video Series: Screenings Video	> MI > QEIP > Standards Series > Quality Standards Video Series: Screenings

Essential Requirement or Standard	Resource	Where to find the resource
Standard 1	Milestones Records	> MI > Library > MIL > DIM, Developmental Surveillance & Screening Documentation > Milestone Records > MI > PAT Records
Standard 2	Example Policies and Procedures	> MI > Library > MIL > Supervisor's Handbook > Example Policies & Procedures, page 201 > MI > Supervisors > Quality Assurance
	PAT Affiliate Policies and Procedures- what should be addressed	> MI > Library > MIL > AIM, Appendix E
Standard 8	Child Screening Summary (English and Spanish)	> MI > Library > MIL > DIM > Developmental Surveillance & Screening Documentation, Child Screening Summary > MI > PAT Records
Standard 9	Developmental Screening Tools	> MI > Library > MIL > DIM > Developmental Surveillance & Screening Documentation, Developmental Screening Tools, Child Health Record > MI > PAT Records
	Child Health Record	
Standard 10	Resource Connections Record	> MI > Library > MIL > DIM > Resource Network Documentation > MI > PAT Records
Resource Network		
Overall	Quality Standards Video Series: Resource Network Video	> MI > QEIP > Standards Series > Quality Standards Video Series: Resource Network
Standards 1, 3, 4	Resource Network	> MI > Library > MIL > AIM > PAT Services, Resource network
Standard 5	Permission to Exchange Information Form	> MI > Library > MIL > DIM > Resource Network Documentation, Permission to Exchange Information > MI > PAT Records
Standard 10	Resource Connections Record	> MI > Library > MIL > DIM > Resource Network Documentation, Resource Connections Record > MI > PAT Records

Resources will be added to the Ebiz portal, so please continue to check for updates.

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