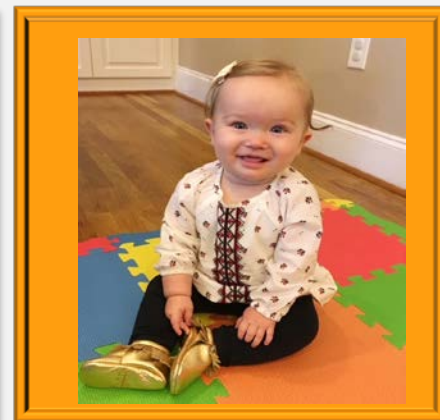


# 2018 August Leadership Webinar

August 21, 2018

10:00am - 11:30 am

To access this meeting by voice, please dial  
888-537-7715,  
participant code 43126552#



# Today's Agenda

1. Welcome
2. Executive Directors Report
3. Finance Update
4. 2018 Annual Report Template/Numbers Served
5. Child Care Training Plan Template
6. Data System Update
7. CTK Evaluation
8. 4K – Recruitment and more
9. PAT – Training dates and more
10. Non-Profit Board Governance – new resources
11. Announcements / Key Partnership Dates

# Executive Director's Report

- Senate Education Oversight Committee Meeting, August 23<sup>rd</sup>, 10:30 AM, Gressette Building, Room 308  
Please Respond to 4K Survey by 5 PM TODAY
- State Board Meeting Re-cap
  - Early Head Start
  - KRA Discussion  
<https://www.eoc.sc.gov/Reports%20%20Publications/KRA%20Report.June%202018/KRA%20Report%202018.06152018.pdf>
  - Pre-School Development Grant
- 2020 State Budget Request
- State Office Staffing

# Finance Update

## Year End Close-out Reminders

### July 31st:

- All invoices for payment and in-kind documentation must be **in the office** of the RFM
- All budget reallocation forms must be finalized and **in the office** of the RFM

### Regional Finance Manager

#### – August 15th:

- Stop all payment of invoices in UMS
- Stop all in-kind entries into UMS

# Finance Update

- Auditors Request for Information Due ASAP
  - Remember when sending copies of board minutes to auditors to also send to state office TA
- Steps for Finalizing FY19 BSPs
  - Complete cost allocation worksheet
  - Complete BSP with cost allocation figures from worksheet
  - Contact Annie for assistance with completing BSP in new format including linking to allocation worksheet
- Please forward all reallocations to TA's and Finance
- New Payment Authorization Forms FY-19

# FY18 ANNUAL REPORT


Legislative Deadline:

**Monday, October 1**

3 documents:

- Annual Report template (Word)
- Numbers Served Matrix (Excel)
- Child Care Training Summary (Excel) *for counties with CCT strategies*

# FY18 ANNUAL REPORT



**Abbreville County  
FIRST STEPS**  
Early Childhood Development

## Early Identification and Referral

Identifying and referring children with possible developmental delays can help assure school readiness.

**Program Description**

First Steps' Early Identification and Referral (E&R) programs serve families with young children with suspected delays in development and coordinate public awareness for BabyNet services, acting as a local portal to connect families to community-based services they may need or desire to ensure the school readiness of their children.

**E&R services include:**

1. Screenings (developmental, vision, hearing) for children ages birth to 5 years with suspected delays in development.
2. Referrals, based up the screening results, to appropriate community resources. This could include the local BabyNet System Point of Entry Office, the local school district, and/or support services such as speech therapy, physical therapy, and programs in libraries and other community resources.
3. Parent information including strategies to monitor growth and development.


Our E&R program:

- ✓ Provides early detection of developmental delays and health issues.

Here's a great quote from a client!

Client name

Also include any measures of client satisfaction. MORE is in the results below.



Use text boxes to caption your photos as often as possible. Many readers will focus on these more than the report text.

**E&R by the Numbers 2017-18**

Children Served	Matrix C92
Materials Distributed	Matrix F92
Children Referred to BabyNet, Local School, or Other Services	<span style="background-color: #ADD8E6; padding: 2px;">FSDC E&amp;R outputs:</span> <b>#13 + #16</b>

This year, our Early Identification and Referral program:


- ✓ Screened xxx number of children using Ages and Stages Questionnaire
- ✓ Referred xxx number of families to community resources after screening indicated need

**Thank you to our E&R partners!**

XYZ County School District Family Literacy
ABC Child Care
Pammyaw Mental Health Services

**Evidence of Effectiveness:**

Early Identification and Referral made the First Steps legislation's definition of an evidence-based program.



## Annual Report Template

- In MS Word
- Instructions provided on pages as yellow text boxes
- Text highlighted in blue should be updated
- Any numbers served should match the Matrix (see cell references)
- EB/EI description on program pages (new)

# FY18 ANNUAL REPORT



**We get children ready.**



## THE NEED

School readiness depends on the capacity of caregivers to provide children with consistent, nurturing, and responsive relationships in safe, stimulating learning environments, continuously, starting at birth. Unfortunately, these quality early childhood experiences happen for too few children in XYZ County.

How are XYZ County's children doing?	What early learning programs are available for children in our county? Last year:	Where can families access child care in our county?
100% are under age 5	100% attended Early Head Start as infants and toddlers	100% licensed child care centers
100% live in poverty	100% attended free preschool or Head Start as 3-year-olds	100% licensed group/family homes
100% of babies born in 2016 were to moms without a HS diploma	100% 4-year-olds attended free full-day public school 4K or Head Start	100% participate in the state's Quality Rating System (ABC Quality)
100% visited a state lab from Kids Count	100% 0-5 year olds received early intervention or special ed.	100% providers are rated 3 or higher by ABC Quality
100% of last year's kindergartners demonstrated readiness	100% were served by	100% families received assistance with affording child care last year

Kids Count data provided by: Data provided by: SC Profile and ABC Quality

## THE GOALS

Our partnership's work, in collaboration with state and local partners, is focused on advancing XYZ County towards these strategic goals in support of the Profile of the Ready Kindergartner, South Carolina's description of school readiness:

1. Goal 1 from Comprehensive Plan
2. Goal 2 from Comprehensive Plan
3. Goal 3 from Comprehensive Plan
4. Goal 4 from Comprehensive Plan, etc.

## THE IMPACT

In 2017-18, XYZ County First Steps provided: (edit as needed. All numbers must be derived from your numbers served Matrix spreadsheet)

- ✓ children and adults with intensive support to equip parents and caregivers with the confidence and competence to be a child's first and best teacher, and strengthen their family's health, economic, and overall well-being (list programs this applies to: Dr. Parents as Teachers, Triple P, Parenting Program)
- ✓ staff working in child care providers, Head Start centers and preschool classrooms with training, technical assistance, resources and support, helping them better meet the needs of children ages 0-5 in their care (list programs)
- ✓ financial assistance to help children 0-5 attend quality child care so their parents can work or attend school (Child Care Scholarships)
- ✓ books to spark the love of reading for children (list programs)
- ✓ a total of children and adults were impacted by XYZ County First Steps programs, resources, activities and events.

## Need/Goals/Impact

- Replaces last year's page describing strategy areas (blocks)
- Will be the county page in the SCFS annual report
- Needs data sources: Kids Count, scprofile.com, abcquality.org (instructions provided on the page)
- scprofile.com scheduled to be updated by **Sept. 21** – wait until then to enter data. Will email when updated.

web site or SCFS web page • email address  
 NAME, Executive Director • (???)??-?? • NAME, Board Chair



# FY18 ANNUAL REPORT



## School Readiness Outcomes

### What is the KRA?

In 2017-18, kindergartners across the state were given for the first time South Carolina's newest assessment of school readiness: the Kindergarten Readiness Assessment, or KRA. The KRA provides a snapshot of students' abilities at the beginning of the school year, in four domains: Social Foundations, Language and Literacy, Mathematics, and Physical Development and Well-Being. Here are the results locally and for the state:

NAME OF DISTRICT (# children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	100%	100%	100%	
Language/Literacy	100%	100%	100%	
Mathematics	100%	100%	100%	
Physical Well-Being	100%	100%	100%	
OVERALL	100%	100%	100%	

NAME OF DISTRICT (# children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	100%	100%	100%	
Language/Literacy	100%	100%	100%	
Mathematics	100%	100%	100%	
Physical Well-Being	100%	100%	100%	
OVERALL	100%	100%	100%	

NAME OF DISTRICT (# children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	100%	100%	100%	
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Mathematics	100%	100%	100%	
Physical Well-Being	100%	100%	100%	
OVERALL	100%	100%	100%	

NAME OF DISTRICT (# children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	100%	100%	100%	
Language/Literacy	100%	100%	100%	
Mathematics	100%	100%	100%	
Physical Well-Being	100%	100%	100%	
OVERALL	100%	100%	100%	

NAME OF DISTRICT (# children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	100%	100%	100%	
Language/Literacy	100%	100%	100%	
Mathematics	100%	100%	100%	
Physical Well-Being	100%	100%	100%	
OVERALL	100%	100%	100%	

SOUTH CAROLINA (44,927 children)				
Domain	Emerging	Approaching	Developing	
Social Foundations	12%	27%	61%	
Language/Literacy	13%	43%	44%	
Mathematics	11%	33%	56%	
Physical Well-Being	12%	24%	64%	
OVERALL	14%	33%	53%	

1. **Language and Literacy:** reading, writing, speaking, and listening
2. **Mathematics:** counting, comparison, and sorting
3. **Physical Well-Being & Motor Development:** dexterity, muscular coordination, and balance
4. **Social Foundations:** following rules, asking for help, task persistence, and other skills necessary to function within the kindergarten classroom

**Demonstrating Readiness:** student demonstrates foundational skills and behaviors that prepare him/her for instruction based on kindergarten standards.

**Approaching Readiness:** student demonstrates some foundational skills and behaviors that prepare him/her for instruction based on kindergarten standards.

**Emerging Readiness:** student demonstrates limited foundational skills and behaviors that prepare him/her for instruction based on kindergarten standards.

### What is XYZ County First Steps doing to improve KRA results (or something similar)?

Write in this section your partnership's position on what the county's results for the first year of KRA mean, and what your partnership and local partners (think convenor) are doing to improve those results. Examples include: additional training for staff or teachers on a certain area of development (like social and emotional), expanding a program or starting a new program, increasing outreach to certain underserved areas of your county, etc.

Address: City, ZIP  
Phone  
Email: Web Address

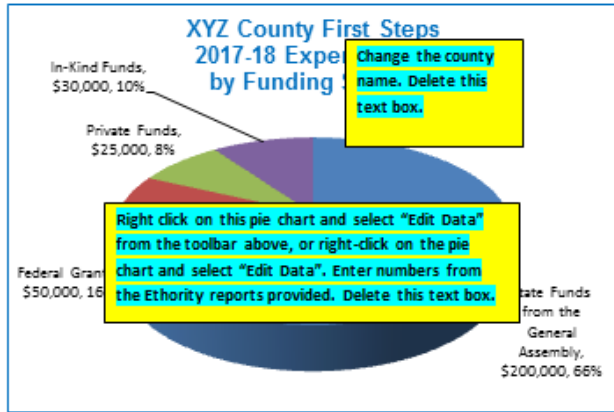
## KRA page

- NEW page about the state's new school readiness assessment
- Enter data from EOC Report: <https://www.eoc.sc.gov/Reports%20%20Publications/KRA%20Report.June%202018/KRA%20Report%202018.06152018.pdf>
- District results start on p. 15 of the EOC Report. You will need to add up # children tested (use Overall row).
- Highlight the #'s in yellow where the district exceeds the state average in % demonstrating readiness. A couple of cells are highlighted to demonstrate.
- Delete school district tables you don't need. Additional boxes of KRA definitions are provided to fill up space. You may also want to add photos, etc. that relate to your partnership's readiness message, if space permits.

# FY18 ANNUAL REPORT



## Financial Impact



Total 2017-18 Expenditures: **\$305,000**

State Funds Leveraged in 2017-18\*: **53%**

\*Percentage of state dollars matched by additional federal, private, and/or in-kind funds

### 2017-18 Expenditures

Program	Total \$	% of 2017-18 Expenditures
Parents as Teachers	\$110,000	36%
Imagination Library	\$0	0%
Countdown to Kindergarten	\$20,000	7%
Child Care Quality Enhancement	\$0	0%
Child Care Training	\$60,000	20%
Child Care Scholarships	\$65,000	21%
Other Program	\$0	0%
Program Support	\$35,000	11%
Administrative Support	\$15,000	5%
<b>TOTAL EXPENDITURES</b>	<b>\$305,000</b>	

Unaudited numbers for the period July 1, 2017 through June 30, 2018

## Financial page

- **WAIT** for the following Ethority reports to be emailed to you from Annie Cherry:
  - FY18 Expenditures by Program
  - Match for FY18
  - Match since inception

Since inception, XYZ County First Steps has leveraged \$X,XXX,XXX from sources outside of state government. That's XX cents for every state dollar.

# FY18 ANNUAL REPORT

ABBEVILLE COUNTY

## FIRST STEPS

After you import your new logo for the first time (insert Picture), right-click on the image, select "Size and Position", choose the "Text Wrapping" tab and select "In Front of Text" so the logo will cover anything it overlaps. Copy/paste this image to your other pages. If you right-click on the image and select "Change Picture", all formatting will be correct. Delete this text box.

# HELP!

Parents as Teachers  
Imagination Library  
Countdown to Kindergarten  
Child Care Quality Enhancement  
Child Care Training  
Child Care Scholarships  
Note: Change Photos through document.

OUR VISION:  
Write the vision statement from your comprehensive plan here.

web site or SCFS web page  
Address, City, SC Zip • {??}??-?? • email

## Help and Support

- Inserting/changing pictures
- What is a text box?
- Moving text boxes around
- Adding/deleting pages
- Using the embedded pie charts and spreadsheet on Financial Page
- Where to find p.3 Needs data and p.4 KRA data

## 2 Options:

1. After today's webinar
2. Webinar Tuesday, August 28 at 10am (will send link after today's webinar)

# FY18 ANNUAL REPORT

## Numbers Served Spreadsheet

### (aka, “The Matrix”)

- Enter numbers only (no other characters)
- Keep cell locations exactly as they are: do not add or delete rows or columns.
- Do not enter anything in rows 108-134: these contain formulas.
- Understand the difference between duplicated (= **attendance**) and unduplicated (= **number served**)
  - Attendance: Add the # of people who attended each session together. If the same person attended 3 sessions, they would be counted 3 times.
  - Number Served: the # of unique persons or providers impacted by the program. If the same person attended 3 sessions, they would be counted only once.
  - Which is greater, attendance or numbers served?
- Coordinate with counties you do joint training with!

# FY18 ANNUAL REPORT

## Numbers Served Spreadsheet (aka, “The Matrix”)

Changes from last year:

- Programs are in The Matrix as they are currently coded for FY19, so that #s for evidence-based and evidence-informed can be calculated. Enter #s for your FY18 programs **as if they were implemented this year.**
- Clarification on NFP #s
- Family Literacy #s (connected to an EB program Y/N)
- Expanded entry for Early Education strategies
- **Separate tab** to enter Core Functions/Community Ed.
- Attempt to capture unduplicated # across programs (row 137)

# FY18 ANNUAL REPORT

## Child Care Training Summary

COUNTY NAME: <input type="text"/>		2017-18 CHILD CARE TRAINING SUMMARY															2017-18 CHILD CARE TRAINING SUMMARY									
Complete this form for all training either hosted or sponsored/co-sponsored by your partnership, for the period July 1, 2017 - June 30, 2018. This form is due to your SOFS TA by October 1, 2018.															Complete this form for all training either hosted or sponsored/co-sponsored by your partnership, for the period July 1, 2017 - June 30, 2018. This form is due to your SOFS TA by October 1, 2018.											
CCCCD Topic Area (enter "I" if Yes, so totals will															CCCCD Topic Area (enter "I" if Yes, so totals will											
Name of Training Session (per CCCC)	CCCCD Course Number	Curriculum Model(s) Used for the Training	Series (X of Y)	Training Date	Training is Open (anyone can attend) or Restricted. If restricted, indicate target audience (ex. only staff)	Grant and Dev	Curriculum	Child Guidance	Prof Dev	Health and Safety	Program Admin	Registration	Special Needs	Age Group (Infant/Toddler, Preschool, or All)	# CCCC D Certified Training Hrs.	# CCCC D Registered Training Hrs.	# Non-CCCCD Hrs. (First Aid/CPR)	Trainer(s)	Organization(s) Providing or Sponsoring the Training	Training Follow-up: Specify follow-up activities performed and when.	SATISFACTION: % of attendees rating the session "satisfied" or higher (enter a number only for calculation purposes)	# Attended from the Partnership's County	# Attended from Other Counties	Total Attendees	# JOINT training session with one or more other First Steps partnerships, list the names of those	
EXAMPLE: Betty's Amazing Training	CE-CU-182456	Creative Curriculum	1 of 3	8/6/2016	Open		I							Infant/Toddler	5			Betty Gardner	Aiken First Steps	One site visit to each provider that had 1 or more staff attending.	85%	10	5	15	Edgfield FS	
					TOTAL Training Sessions											TOTAL Hours:	5	0	0						TOTAL ATTENDEES	
					TOTAL Sessions by Topic Area:	0	1	0	0	0	0	0	0	0				Average satisfaction %:		calculate yourself, autosum rows 7-26 and then divide by the number of		10	5	15		

# Child Care Training Plan

- If training is the **only** evidenced based program linked to scholarships, and partnership wants to have scholarships considered evidence-based, must provide the partnership's plan for providing or endorsing 8 hours of training for provider staff receiving scholarships
- Added language ensuring trainings address the new Early Learning Standards
- Added question on plans to deliver training in May or June
- Due October 1st

# Data System Update

**September 1:** Deadline to have programs registered and Projected to Serve entered

## **NEW: Program Supervisor login**

- Allows program supervisors to view and enter data for all vendor logins within the same program code (great for PAT supervisors with multiple staff)
- Program supervisors may delete members of a case record (but not the entire case)
- How to obtain a program supervisor login: request in the usual way using the FY19 Data Use Agreement form located on the FSDC web site. There is a new Program Supervisor category on the form.



# Data System Update

## **Race/ethnicity changes:**

The race/ethnicity data fields are being changed to match PowerSchool for clients and staff.

- Instead of a drop down, there will be individual Race check boxes for:
  - RaceA (Asian),
  - RaceB (Black or African American),
  - RaceI (American Indian or Alaska Native),
  - RaceP (Native Hawaiian or Other Pacific Islander),
  - RaceW (White),
  - and one check box for Hispanic ethnicity.
- Multiple race check boxes will be able to be checked.
- Timeline: soon ... (this week for clients)
- Current data will transfer EXCEPT: Hispanic clients will have no race entered, and data will need to be entered for clients who identify as multiple races
- Adjust data collection forms – FSDC consent form will be updated soon

# Data System Update

**Case Assessment Selection for ElgatoKash**

Return to Case List

Select an assessment type to view, edit or enter:

- Keys to Interactive Parenting Scale (KIPS)
- Adult/Child Interactive Reading Inventory (ACIRI)
- ASQ and Other Assessments/Screenings
- Well-Child Visits
- LSP Assessments
- M-CHAT Assessments

0 AC / 0 KP / 0 ASQ / 1 WCV / 0 LSP

## Well-Child Visits (new screen)

= 2<sup>nd</sup> outcome measure reported on APR for all First Steps-funded PAT affiliates, starting in 2018-19

- Enter from the Assessment screen
- Count appears on main screen
- Well-Child Visit Report under development for which cases are “current” for well-child visits

**Well-Child Visit Information**

Date of Visit:

08 / 20 / 2018

Name of Child:

Visit Type:

Were concerns identified during the visit?

Concerns identified

Save Well-Child Visit

# Data System Update

## **Case Data for School Transition Programs:**

- CTK Data Entry training, handout available
- School Transition programs (407x) now have CTK fields, included in CTK Report

## **Child Care Data:**

- “Palmetto Shared Services” added to additional support list (Center Information)

## **To Come:**

- Demographics Reports
- Well-Child Visits Report
- LSP Report
- ERS screen changes
- CLASS entry

# Parent “Pre” and “Post” Survey Link



<https://www.surveymonkey.com/r/FXBWPYR>

Deadline for ALL CTK data  
entry: October 31



# Nonprofit Nook

## Effective Board Meeting Strategies

### Consider Breaking Bread Together

Builds collegiality, trust and familiarity.

Keeps board members from getting “hangry”.

Could include anything from drinks and snacks to a full meal.

What do you do?

#### SOURCES:

- <https://www.linkedin.com/pulse/how-hold-greatest-board-meeting-ever-dottie-schindlinger>
- [https://groupworksdeck.org/patterns/Breaking Bread Together](https://groupworksdeck.org/patterns/Breaking_Bread_Together)

# Parents as Teachers Training



Parents as Teachers



## Training Dates

- August 28** LSP Training (register by Aug. 24 )
- August 30** ASQ-3 and ASQ-SE2 (register by Aug.27 )
- Sept. 10-14** PAT National Foundational & Model Implementation (FMI) Columbia (register by Aug. 22)
- Sept. 17-18** Children's Trust HV Summit (register by Sept. 1<sup>st</sup>) HV of the Year nomination by August 22<sup>nd</sup>
- Oct. 8-11** PAT National Conference in Phoenix
- December 6-7** SC Parenting Conference & First Steps' EC Summit

Annual Performance Reports are all in and reviewed– Status Letters coming out soon. Thanks to all for your hard work on these!

# Parents as Teachers



Parents as Teachers



## Outcome DATA Collections for SCFS Affiliates

**Outcome Assessment One: KIPS**

**Outcome Assessment Two: Well Child Visits**

- Track well-child visits this new program year.
- Track this on the PAT Child Health Form for each family that you served.
- Parents can report dates to you at enrollment and then as they occur you will document the dates.
- **Data System is READY!**

# Parents as Teachers



Parents as Teachers



## **Congratulations**

to

**Lexington County SD One & FS PAT Affiliate**

They will be the recipients of the PAT National  
LOSO's Award for Innovation in Technology

**AND**

Maria Arroyo has been named as one of 3 Parent  
Educators of the Year from across the country





## SC First Steps 4K News

### **2018-2019 4K Service Option Plans for approved centers:**

- Traditional Day- 180 days @ 6.5 hours
- Extended Day- 180 days @ 8 hours
- Extended Year- 220 days @ 6.5 hours
- Extended Day & Year- 220 days @ 8 hours

Please check <http://scfirststeps.com/4k/> to stay abreast of 4K centers in your counties!



## 4K Territories:

**Cassandra Legette, Lead \*** - Richland

**Suzanne McGougan\***- Chester, Chesterfield, Fairfield, Kershaw, Lee, York

**Carla Brown \*** - Anderson, Greenwood, Laurens, Oconee, Pickens

**Sharon Bruton \*** - Cherokee, Spartanburg, Union

**Anna Henrickson \*** – Aiken, Richland

**Meada Fogle \***- Aiken, Barnwell, Bamberg, Orangeburg

**Kristine Jenkins, Lead \*\***- Horry, Marion

**Nancy Ziobro \*\***- Georgetown, Horry, Williamsburg

**Deborah DePaoli \*\***- Lexington, Saluda, Sumter

**Cindy Galloway \*\***- Horry, Marion

**Shayla Pettigrew\*\***- Darlington, Dillon, Florence, Marlboro

**Joy Mazur,** BLOOM coordinator - Lexington, Newberry, Richland

**Lorie Caldwell \*\***- Allendale, Beaufort, Berkeley, Colleton, Dorchester, Hampton, Jasper

# 4K County Partnership Flyer



## Free Four-Year-Old Kindergarten!

2018-2019 School Year, Aiken County

In order to qualify for the program, the Child must:

- Be 4 years old ON or BEFORE September 1, 2018
- Be eligible for Medicaid or the free/reduced-price lunch program.
- Live in one of the 64 qualifying school districts.

### Current Participating Centers in Aiken County:

*Centers may choose an option*

*Of 180 days or 220 days at 6.5 hours or 8 hours each day.*

- A Bless Lesson Learned
- Betty's Creative Corner
- Betty's Creative Corner 929
- Busy Bees Childcare and Preschool
- Family Affair Childcare, Aiken
- Family Affair Childcare, North Augusta
- Great Creations CDC

- Learning on Main
- Our Lady of Peace Catholic School
- Sunshine House 05
- Sunshine House 57
- Sunshine House 59
- True Foundations
- Tiny Treasures Childcare

Centers may be located in any district despite their eligibility.

EDs can be helpful by checking with centers in their counties to see if 4K slots are filled. Your connections are vital!

**Please visit [SCfirststeps.org/4k/](http://SCfirststeps.org/4k/) for more information or call (803)734-0758.**

# 4K Academies 2018-2019



**Our 4K Academies went well!**

**239 Directors attended our Leadership Academy.**

**395 teachers were engaged during**

**All Teacher Academy.**

**We had around 50 guests in attendance.**

**We look for a great 18-19 filled with Superheroes  
serving children and families!**



**SAVE THE DATE**  
**2018 Summit on Early Childhood**  
**Changing the Readiness Narrative:**  
**It's All About Relationships!**



Junlei Li, Ph.D.

Dr. Li holds the Saul Zaentz Senior Lectureship in Early Childhood Education at Harvard Graduate School of Education. He is the former director of the Fred Rogers Center for Early Learning and Children's Media in Pittsburgh, PA.



Laura Jana, M.D.

Nationally recognized Pediatrician, educator, author, and health communicator, Dr. Jana finds connections across disciplines and crystallizes big ideas into far-reaching, real-world applications.

**December 7, 2018**  
**Columbia Metropolitan Convention Center**  
**Registration details coming soon**  
***#allaboutrelationships***

# Announcements

## **ZERO TO THREE Annual Conference**

- October 3-5
- Denver, Colorado
- <http://annualconference.zerotothree.org/>

## **SCAEYC Annual Conference**

- October 5-6
- Midlands Technical College, Airport Campus
- [http://www.scaeyc.org/conference/conference\\_2018/2018-SCAEYC-Conference-Flyer.pdf](http://www.scaeyc.org/conference/conference_2018/2018-SCAEYC-Conference-Flyer.pdf)

# Announcements



SAVE THE DATE - 2019 Non-Profit Summit – **Greenville, March 11<sup>th</sup> – 13<sup>th</sup>**

- Proposals for summit being accepted now
- First Steps session at summit- ideas?



SC Thrive – 8<sup>th</sup> Annual Training Conference October 1 -2 , Columbia Marriott

<https://scthrive.org/annualtraining/>

**Tanja Graham**

Early Learning Consultant

Kindermusik International

T. 336.899.8212 E. [tgraham@kindermusik.com](mailto:tgraham@kindermusik.com)



## Making Music That Matters

The easiest way to add musical activities to the classroom that support school readiness goals while adding joy to your day!

[www.kindermusik.com/schools](http://www.kindermusik.com/schools)



[schools@kindermusik.com](mailto:schools@kindermusik.com)  
1.800.628.5687





# Announcements

## **New revised *ABC Quality Standards***

<http://scchildcare.org/library/abc-quality-documents.aspx>

- New eligibility criteria, structural quality, and process quality standards
- **ABC Quality will present a series of “roadshows” beginning August 1 through September 11** (schedule will be sent out with power point)
- 3 training credit hours in Program Administration can be earned
- Contact Sue Gerdes at 803-898-7827 or [sue.gerdes@dss.sc.gov](mailto:sue.gerdes@dss.sc.gov)

# Key Partnership Dates

- August 23 – Senate Education Oversight Committee Meeting, 10:30 AM, Gressette Building, Room 308
- August 31 – First Steps Quality Enhancement meeting for Child Care TA's, 10 AM to 1 PM, First Baptist Church
- September 18 – First Steps Monthly Leadership Webinar, 10 AM to 11:30 AM
- September 19 – ED Finance and Administration Committee meeting, 1:30 – 3:00 PM

# Key Partnership Dates

Done?	August	Due By
	<b>Sign and return Partnership Grant Agreement to SCFS</b>	<b>8/15/2018</b>
	<b>(PAT Affiliates) submit final APR to PAT National</b>	<b>8/15/2018</b>
	<b>Submit signed contracts and MOAs to the RFM and SCFS</b>	<b>8/31/2018</b>
	Prepare <b>Partnership Annual Report, Numbers Served Spreadsheet, and 2017-18 Child Care Training Summary</b> (if applicable)	10/1/2018
	Prepare <b>Child Care Training Plan</b> (if applicable) for 2018-19	10/1/2018
	<b>Schedule call or visit with TA regarding any conditional approvals for FY19 (if applicable)</b>	<b>9/1/2018</b>
	<b>Enter Projected to Serve numbers for all strategies in the FSDC</b>	<b>9/1/2018</b>
	Register vendors and programs in the FSDC, roll over clients, begin data entry	9/1/2018
	Upon request from the auditor, compile signed board minutes from 2017-18, email to auditor and SCFS TA	10/1/2018
	Monitor the recruitment of clients to your programs, check that pre-assessments are completed	
	Monitor program staff and vendors for compliance with program standards, progress toward strategy objectives	
	<b>Progress Check: 2018-2020 Comprehensive Plan.</b> Did the partnership complete the objectives and action steps it planned to in 2017-18? What objectives and action steps does the partnership plan to work on/complete in 2018-19? Consider providing a progress update to the partnership board and discuss/approve any updates to the Comprehensive Plan as necessary. Note per FS legislation, any Comprehensive Plan updates will need to be noted in the partnership's <b>Annual Report</b> (due Oct. 1) and added to the the partnership's <b>Comprehensive Plan on file at the state office - and on the SCFS web site - by Dec. 1.</b>	
	Progress check: Resource Development Plan. Reach out to local funders in your area (United Way, community foundation, etc.). Consider a "Giving Tuesday" online campaign (National Day of Giving is Nov. 27, 2018)	
	Monthly check: Ethority reports	
	If your last needs and resources assessment was completed in 2015, begin working on update (template available)	12/31/2018
	Progress check: Community Education and Outreach Plan. Keep the cobwebs off your web site and social media by updating regularly.	
	Progress check: state-local teams	

Please submit, if you haven't already:

- FY18 board minutes
- FY19 grant agreement

**Comprehensive Plan:**

consider a mid-year progress update with your board this fall:

- What you have completed
- What you are working on
- What needs to change
- Updates (if needed) due Dec. 1

# Key Partnership Dates

Done?	September	Due By
	<b>Complete vendor and program registration, Projected to Serve in FSDC</b>	<b>9/1/2018</b>
	Prepare <b>Partnership Annual Report, Numbers Served Spreadsheet, and 2017-18 Child Care Training Summary</b>	10/1/2018
	<b>Prepare Compliance Plan for any conditional approvals (if applicable), obtain board approval and submit to SCFS TA</b>	<b>9/30/2018</b>
	Prepare <b>Child Care Training Plan</b> (if applicable) for 2018-19	10/1/2018
	Upon request from the auditor, compile signed board minutes from 2017-18, email to auditor and SCFS TA	10/1/2018
	Work on any <b>Comprehensive Plan</b> updates, if necessary	12/1/2018
	Monitor the recruitment of clients to your programs, check that pre-assessments are completed	
	Monthly data check, all strategies (data entered w/in 30 days of service)	
	Monitor program staff and vendors for compliance with program standards, progress toward strategy objectives	
	Progress check: Resource Development Plan. Per TogetherSC training: have you this week/month: a) Called a potential partner? B) Thanked a donor? C) Met with a member of your board?	
	Monthly check: Ethority reports	
	<b>If your last needs and resources assessment was completed in 2015, work on update (template available)</b>	<b>12/31/2018</b>
	Progress check: Community Education and Outreach Plan. If your partnership uses social media (Facebook, etc.) make sure you are posting several times each week. Please like and share I CAN messages!	
	Progress check: state-local teams	

**Several items are due at the end of September:**

1. Annual Report items:
  - a) AR
  - b) Matrix
  - c) CCT summary
2. CCT Plan
3. Compliance Plan (for counties with conditional approvals)